



**Burlingame Parks & Recreation Department**  
 850 Burlingame Ave • Burlingame, CA 94010  
 Phone: (650) 558-7300 • Fax: (650) 696-7216  
**BOCCE/HORSESHOE RENTAL PERMIT**

Permit #: B \_\_\_\_\_



You must have the permit with you the day of the activity! If another group is in your area, attempt to enforce this permit yourself.  
 If they refuse to move, call the Burlingame Police Dept. at (650) 777-4100 to enforce your permit.

**Court Reservation - Residents** (Residency Proof Required): \$27.00 per court/per hour    **Non-Residents:** \$32.00 per court/per hour  
**Bocce Ball & Horseshoe Sets Reservation:** \$50 per set (\$40 refundable security deposit & \$10 non-refundable usage fee)

| <b>Name:</b>  |             |                | <b>Phone Number:</b>  |                                    |   |              |       |
|---|-------------|----------------|---|------------------------------------|---|--------------|-------|
| <b>Organization Name:</b>   |             |                | <b>Email:</b>   |                                    |   |              |       |
| <b>Address:</b>   |             |                | <b>Type of Use:</b>   |                                    |   |              |       |
| <b>City:</b>  |             |                | *Please note the Bocce Courts are intended for Bocce Play Only* |                                    |   |              |       |
| <b>State/Zip Code:</b>  |             |                | <b>Est. Attendance:</b>   |                                    |   |              |       |
| Court Reservation   | Day of Week | Requested Date | Start Time  | End Time                           | Fee                                     | X Hr(s)      | Total |
|   |             |                |   |                                    |   |              |       |
|   |             |                |   |                                    |   |              |       |
|   |             |                |   |                                    |   |              |       |
|   |             |                |   |                                    |   |              |       |
|   |             |                |   |                                    |   |              |       |
|   |             |                |   |                                    |   |              |       |
|   |             |                |   |                                    |   |              |       |
| <b>Court Total</b>  |             |                |   |                                    |   |              |       |
| Set Reservation   | Day of Week | Pick-Up Date   | Return Date   | Fee                                | X Set(s)                                | Total        |       |
|   |             |                |   |                                    |   |              |       |
|   |             |                |   |                                    |   |              |       |
| <b>Security Deposit</b>   |             |                |   |                                    | \$ 40.00                                | X _____ Sets |       |
| <b>Set Total</b>  |             |                |   |                                    |   |              |       |
| <b>Beer &amp; Wine Request:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>  |             |                | <b>BPRD Director's Approval Required:</b> _____                 |                                    | <b>Court(s) &amp; Set(s) Sub-Total:</b> |              |       |
| Amt pd: _____ Rec'd By: _____ Date: _____   |             |                |   |                                    | <b>Security Deposit Sub-Total:</b>      |              |       |
| Security Deposit Refund: \$ _____ Date: _____   |             |                |   |                                    | <b>Total Due:</b>                       |              |       |
| Charge Card #: _____  |             |                |   | Expiration Date: _____/_____/_____ |   |              |       |
| Signature: _____  |             |                |   | Print Name: _____                  |   |              |       |
| <b>Rules &amp; Regulations</b>  |             |                |   |                                    |   |              |       |
| <ul style="list-style-type: none"> <li>● No food or drink is allowed on the bocce court surfaces. ● All food and drink must remain in the picnic areas.</li> <li>● No pets allowed on the bocce courts. ● All pet owners must follow park rules.</li> <li>● All garbage must be disposed of in trash receptacles</li> </ul> <p align="center"><b>No alcohol is allowed unless otherwise permitted by Parks and Recreation Department. Hard alcohol never permitted.</b></p> |             |                |   |                                    |   |              |       |
| <b>Cancellation Policy:</b> You must notify Burlingame Parks and Recreation of any cancellations 14 calendar days before the reserved date to receive a refund minus \$8.00 processing fee. Less than 14 calendar days' notice will result in 50% reservation fee penalty not including an additional \$8.00 processing fee. Permit holder must call to obtain a full check or credit refund for a rained out activity.   |             |                |   |                                    |   |              |       |

\*Users are responsible for any damages sustained to the facility, furniture or equipment occurring through the occupancy or use of facility. Insurance may be required for facility use with the City of Burlingame as additional insured. If insurance is not required, it is the user's responsibility to inspect the facility before each use, paying attention to both the playing area and spectator areas. Users must contact the Parks & Recreation Department immediately upon finding any hazardous conditions and will refrain from use of the facility until such condition has been corrected.

The Applicant agrees to indemnify, defend, and hold harmless, the City, its officers, employees, agents, and volunteers, against any claim, demand, suit, judgment, loss, liability or expense of any kind, including attorneys' fees and administrative costs, on account of personal injuries or damages sustained by any person or damages to property, arising out of or resulting in any way, in whole or in part, from the Applicant's use, or the Applicant's employees', agents', invitees' use or occupancy of City facilities.

I hereby certify that I understand that there is no smoking or alcohol on any athletic field, gym, park, or courts nor can I sublet my field, gym, or court space to another group or individual. I will see that my activity will abide by these rules. I also realize that the facility contract is granted with the understanding that the Burlingame Parks and Recreation Department has the right to cancel the contract if the agreed upon facility is needed for a city sponsored event.

I, undersigned, hereby certify that I will be personally responsible on behalf of the applicant for any damages sustained to the facility, furniture or equipment occurring through the occupancy or use of said facility by the applicant.

|                       |      |                                     |                       |
|-----------------------|------|-------------------------------------|-----------------------|
| Applicant's Signature | Date | Parks and Recreation Representative | Date<br>Rev. 07/01/19 |
|-----------------------|------|-------------------------------------|-----------------------|