May 27, 2020

REQUEST FOR PROPOSAL FOR
PROFESSIONAL ENGINEERING SERVICES FOR
AMERICAN WATER INFRASTRUCTURE ACT RISK AND RESILIENCE
ASSESSMENT AND EMERGENCY RESPONSE PLAN

CITY PROJECT NO. 86050

The City of Burlingame is requesting professional engineering consulting firms (hereinafter called Consultant), a letter proposal to provide necessary professional engineering design services as described herein for our upcoming water Capital Improvement Project, American Water Infrastructure Act Risk and Resilience Assessment and Emergency Response Plan.

GENERAL

Proposals must be submitted to the Public Works Engineering Office, Attention: Mr. Kevin Okada, P.E., Senior Civil Engineer, City of Burlingame, 501 Primrose Road, Burlingame, CA 94010 by 5:00 p.m., June 26, 2020.

INTRODUCTION

The City of Burlingame invites qualified consultants to submit proposals for engineering services to complete a Risk and Resilience Assessment (RRA) and prepare an Emergency Requirements Plan in compliance with section 2013 of the America’s Water Infrastructure Act of 2018 (AWIA). The consultant should include a review of the requirements and recommend any changes to the services described under scope of service of this request for proposal.

BACKGROUND

The City of Burlingame with an approximate population of 30,500, is located in San Mateo County, approximately 15 miles south of the City of San Francisco, California. The City is bordered by the City of Millbrae directly to the north, the City of San Mateo to the southeast, the Town of Hillsborough to the south, the City of San Francisco watershed lands to the west, and San Francisco Bay to the east. The City’s portable water system serves approximately 9,160 connections, both within the City limits and in the unincorporated Burlingame Hills area. At a higher elevation, the unincorporated Burlingame Hills area is located west of the City while Coyote Point is located southeast of the City along San Francisco
Bay is at a lower elevation. The City’s customers are mostly residential with a broad cross section of offices, commercial, and industrial businesses.

The City of Burlingame is a member of Bay Area Water Supply and Conservation Agency (BAWSCA) and purchases all of its potable water from the San Francisco Public Utilities Commission Regional Water System.

**SCOPE OF SERVICES**

Per the federal mandate issued by the United States Environmental Protection Agency, the City of Burlingame is required to develop a RRA and ERP, defined by section 2013 of the America’s Water Infrastructure Act, and submit certification letters to the US EPA upon their completion. The consultant shall continuously check with the US EPA for any AWIA requirement changes and/or updates and should complete the RRA and ERP in accordance with their requirements. Services would generally include an evaluation of the water system with respect to assessment of the risks to, and resilience of, its system.

Such an assessment shall at a minimum include:

- The risk to the system from malevolent acts and natural hazards;
- The resilience of the pipes and constructed conveyances, physical barriers, source water, water collection and intake, pretreatment, treatment, storage and distribution facilities, electronic, computer, or other automated systems (including the security of such systems) which are utilized by the system;
- The monitoring practices of the system;
- The financial infrastructure of the system;
- The use, storage, or handling of various chemicals by the system; and
- The operation and maintenance of the system.

No later than six months after certifying completion of its risk and resilience assessment, each system must prepare or revise, where necessary, an emergency response plan that incorporates the findings of the assessment. The plan shall include:

- Strategies and resources to improve the resilience of the system, including the physical security and cybersecurity of the system;
- Plans and procedures that can be implemented, and identification of equipment that can be utilized, in the event of a malevolent act or natural hazard that threatens the ability of the community water system to deliver safe drinking water;
- Actions, procedures and equipment which can obviate or significantly lessen the impact of a malevolent act or natural hazard on the public health and the safety and supply of drinking water provided to communities and individuals, including the development of alternative source water options, relocation of water intakes and construction of flood protection barriers; and
- Strategies that can be used to aid in the detection of malevolent acts or natural hazards that threaten the security or resilience of the system.

The consultant shall develop and submit an ERP, compliant with Section 2013 of AWIA, to the City for review and approval. Upon completion of the ERP, the consultant shall draft the Certification Letter to the US EPA. After approval of the Certification Letter, the consultant shall submit the Certification Letter on the City’s behalf before the due date.
PROJECT SCHEDULE AND CONSULTANT SELECTION

Schedule for Consultant Selection

Proposal Due .................................................................................June 26, 2020, until 5:00 p.m.
Selection of Consultant .................................................................July 17, 2020
City Council Meeting to Approve Agreement.............................August 17, 2020
Risk and Resiliency Assessment Complete...............................June 30, 2021
Emergency Response Plan Complete..........................................December 31, 2021

The dates shown above are tentative.

Proposal Requirements

The proposal should be a letter proposal and should include the following components. The proposal should be brief and concise.

- Letter of Transmittal
- Proposed Work Plan and Approach
- Key Personnel Background and Resumes with relevant experience
- Firm Experience with Risk and Resilience Assessments and Emergency Response Plans
- References
- Project Schedule

Cost Proposal and Payment

A cost proposal for the work shall be submitted separately within a sealed envelope, plainly marked, and shall include the following:

- A spreadsheet which shows in detail, the number of hours by task for each project personnel, the total number of hours for each task (row total), total hours for each project personnel (column total), and the total not-to-exceed fee for the project. The spreadsheet shall also include, in a similar format, lump sum costs for proposed subcontractor work. Also include a schedule of hourly rates for each classification.

Fees paid to consultant will be on a time and materials basis as justified by “percent of work completed” up to the negotiated maximum amount per signed contract. Any extra work deemed necessary by the consultant must be pre-approved and authorized by the City in writing. No payment will be made on any unauthorized work performed by the consultant or sub-consultants.

Contract Agreement

The selected consultant shall be required to enter into the City’s standard professional services agreement. All Consultants that respond to the RFP shall assume that the execution of this agreement with all terms and conditions, without changes, will be a required condition.
Consultant Selection Criteria

Selection of the most suitable Consultant will be determined by a City staff. City staff will make its selection by ranking the proposal based on the firm’s project understanding, work plan and approach, quality and completeness, qualifications on preparing risk and resilience assessment and preparation of emergency response plans, completion of similar projects and references, schedule, and scope of service details for the project.

It is important that all items listed to be included in the proposal. Proposals, which do not comply with all the requirements or meet the deadline, may not be considered. The City reserves the right to reject any or all proposals without qualifications, and to negotiate specific requirements and costs using the selected proposal as a basis.

At the conclusion of the evaluation, the City will enter into contract negotiations with the top-ranking firm. If negotiations with the top-ranking firm are unsuccessful, negotiations will terminate and the City will undertake negotiations with the second ranked firm. City staff will make recommendations to the City Council, which reserves the right to reject any or all proposals. The selection process will be completed when a contract is executed.

The City reserves the right to reject any or all proposals and to waive any and all irregularities to choose the firm which, in the City’s opinion, best serves the City’s interests.

Sending large file sizes by email is discouraged and is sometime not allowed by the server to be delivered to the recipient. Delivery by an ftp site or thumb drive is acceptable. City staff is working from home so delivery to City Hall should be delivered to the drop box outside the door and no one will be available to sign for it. Directions are provided at City Hall doors regarding delivery. Submit one (1) hard copy proposal and one (1) digital copy to:

Kevin Okada, P.E.
Senior Civil Engineer
City of Burlingame
501 Primrose Road
Burlingame, CA 94010

For questions and additional information about this Request for Proposal, contact Kevin Okada, P.E., Senio Civil Engineer (kokada@burlingame.org), at (650) 558-7230. The written questions sent via email are preferred and the deadline for questions is 5:00 p.m. June 19, 2020.

Sincerely,

Kevin Okada
Senior Civil Engineer

Enclosed: Exhibit A – Professional Services Agreement Sample
Exhibit B – U.S. Environmental Protection Agency AWIA Fact Sheet
AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES
WITH [CONSULTANT NAME]
AMERICAN WATER INFRASTRUCTURE ACT RISK AND RESILIENCE
ASSESSMENT AND EMERGENCY RESPONSE PLAN

CITY PROJECT NO. 86050

THIS AGREEMENT is entered into this ___________ day of ____________, 2020, by and between the City of Burlingame, State of California, herein called the "City", and Consultant Name engaged in providing PROFESSIONAL Type of Engineering services herein called the "Consultant".

RECITALS

A. The City is considering conducting activities for consultant engineering services for professional engineering service for the American Water Infrastructure Act Risk and Resilience Assessment and Emergency Response Plan, City Project No. 86050.

B. The City desires to engage a professional engineering consultant to provide [type of engineering service] services because of Consultant’s experience and qualifications to perform the desired work, described in Exhibit A.

C. The Consultant represents and affirms that it is qualified and willing to perform the desired work pursuant to this Agreement.

AGREEMENTS

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Scope of Services. The Consultant shall provide professional engineering services to complete a Risk and Resilience Assessment (RRA) and prepare an Emergency Requirements Plan in compliance with section 2013 of the America’s Water Infrastructure Act of 2018 (AWIA) and as detailed in “Scope of Services” of the attached Exhibit A of this agreement.

2. Time of Performance. The services of the Consultant are to commence upon the execution of this Agreement with completion of all work by June 30, 2022.
3. **Compliance with Laws.** The Consultant shall comply with all applicable laws, codes, ordinances, and regulations of governing federal, state and local laws. Consultant represents and warrants to City that it has all licenses, permits, qualifications and approvals of whatsoever nature which are legally required for Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement any licenses, permits, and approvals which are legally required for Consultant to practice its profession. Consultant shall maintain a City of Burlingame business license.

4. **Sole Responsibility.** Consultant shall be responsible for employing or engaging all persons necessary to perform the services under this Agreement.

5. **Information/Report Handling.** All documents furnished to Consultant by the City and all reports and supportive data prepared by the Consultant under this Agreement are the City's property and shall be delivered to the City upon the completion of Consultant’s services or at the City's written request. All reports, information, data, and exhibits prepared or assembled by Consultant in connection with the performance of its services pursuant to this Agreement are confidential until released by the City to the public, and the Consultant shall not make any of these documents or information available to any individual or organization not employed by the Consultant or the City without the written consent of the City before such release. The City acknowledges that the reports to be prepared by the Consultant pursuant to this Agreement are for the purpose of evaluating a defined project, and City’s use of the information contained in the reports prepared by the Consultant in connection with other projects shall be solely at City's risk, unless Consultant expressly consents to such use in writing. City further agrees that it will not appropriate any methodology or technique of Consultant which is and has been confirmed in writing by Consultant to be a trade secret of Consultant.

6. **Compensation.** Compensation for Consultant's professional services shall not exceed $\text{XXX,XXX}$; and payment shall be based upon City approval of each task. Billing shall include current period and cumulative expenditures to date and shall be accompanied by a detailed explanation of the work performed by whom at what rate and on what date. Also, plans, specifications, documents or other pertinent materials shall be submitted for City review, even if only in partial or draft form.
7. **Availability of Records.** Consultant shall maintain the records supporting this billing for not less than three (3) years following completion of the work under this Agreement. Consultant shall make these records available to authorized personnel of the City at the Consultant's offices during business hours upon written request of the City.

8. **Project Manager.** The Project Manager for the Consultant for the work under this Agreement shall be [NAME AND TITLE OF CONSULTANT PM].

9. **Assignability and Subcontracting.** The services to be performed under this Agreement are unique and personal to the Consultant. No portion of these services shall be assigned or subcontracted without the written consent of the City.

10. **Notices.** Any notice required to be given shall be deemed to be duly and properly given if mailed postage prepaid, and addressed to:

    To City: Kevin Okada, PE  
    City of Burlingame  
    501 Primrose Road  
    Burlingame, CA 94010  

    To Consultant: [CONSULTANT PROJECT MANAGER, TITLE NAME OF CONSULTING FIRM STREET ADDRESS, SUITE NO CITY, STATE, ZIP]

    or personally delivered to Consultant to such address or such other address as Consultant designates in writing to City.

11. **Independent Contractor.** It is understood that the Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and not an agent or employee of the City. As an independent contractor he/she shall not obtain any rights to retirement benefits or other benefits which accrue to City employee(s). With prior written consent, the Consultant may perform some obligations under this Agreement by subcontracting, but may not delegate ultimate responsibility for performance or assign or transfer interests under this Agreement.
Consultant agrees to testify in any litigation brought regarding the subject of the work to be performed under this Agreement. Consultant shall be compensated for its costs and expenses in preparing for, traveling to, and testifying in such matters at its then current hourly rates of compensation, unless such litigation is brought by Consultant or is based on allegations of Consultant’s negligent performance or wrongdoing.

12. **Conflict of Interest.** Consultant understands that its professional responsibilities is solely to the City. The Consultant has and shall not obtain any holding or interest within the City of Burlingame. Consultant has no business holdings or agreements with any individual member of the Staff or management of the City or its representatives nor shall it enter into any such holdings or agreements. In addition, Consultant warrants that it does not presently and shall not acquire any direct or indirect interest adverse to those of the City in the subject of this Agreement, and it shall immediately disassociate itself from such an interest should it discover it has done so and shall, at the City’s sole discretion, divest itself of such interest. Consultant shall not knowingly and shall take reasonable steps to ensure that it does not employ a person having such an interest in this performance of this Agreement. If after employment of a person, Consultant discovers it has employed a person with a direct or indirect interest that would conflict with its performance of this Agreement, Consultant shall promptly notify City of this employment relationship, and shall, at the City’s sole discretion, sever any such employment relationship.

13. **Equal Employment Opportunity.** Consultant warrants that it is an equal opportunity employer and shall comply with applicable regulations governing equal employment opportunity. Neither Consultant nor its subcontractors do and neither shall discriminate against persons employed or seeking employment with them on the basis of age, sex, color, race, marital status, sexual orientation, ancestry, physical or mental disability, national origin, religion, or medical condition, unless based upon a bona fide occupational qualification pursuant to the California Fair Employment & Housing Act.

14. **Insurance.**

A. **Minimum Scope of Insurance:**

i. Consultant agrees to have and maintain, for the duration of the contract, General Liability insurance policies insuring him/her and his/her firm to an amount not less than: One million dollars
($1,000,000) combined single limit per occurrence and two million dollars ($2,000,000) aggregate for bodily injury, personal injury and property damage in a form at least as broad as ISO Occurrence Form CG 0001.

ii. Consultant agrees to have and maintain for the duration of the contract, an Automobile Liability insurance policy ensuring him/her and his/her staff to an amount not less than one million dollars ($1,000,000) combined single limit per accident for bodily injury and property damage.

iii. Consultant agrees to have and maintain, for the duration of the contract, professional liability insurance in amounts not less than two million dollars ($2,000,000) each claim/aggregate sufficient to insure Consultant for professional errors or omissions in the performance of the particular scope of work under this agreement.

iv. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

B. General and Automobile Liability Policies:

i. The City, its officers, officials, employees and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Consultant; products and completed operations of Consultant, premises owned or used by the Consultant. The endorsement providing this additional insured coverage shall be equal to or broader than ISO Form CG 20 10 11 85 and must cover joint negligence, completed operations, and the acts of subcontractors. This requirement does not apply to the professional liability insurance required for professional errors and omissions.

ii. The Consultant’s insurance coverage shall be endorsed to be primary insurance as respects the City, its officers, officials, employees and volunteers. Any insurance or self-insurances
maintained by the City, its officers, officials, employees or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

iii. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.

d. The Consultant's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

C. In addition to these policies, Consultant shall have and maintain Workers' Compensation insurance as required by California law. Further, Consultant shall ensure that all subcontractors employed by Consultant provide the required Workers' Compensation insurance for their respective employees.

D. All Coverages: Each insurance policy required in this item shall be endorsed to state that coverage shall not be canceled except after thirty (30) days' prior written notice by mail, has been given to the City (10 days for non-payment of premium). Current certification of such insurance shall be kept on file at all times during the term of this agreement with the City Clerk.

E. Acceptability of Insurers: Insurance is to be placed with insurers with a Best's rating of no less than A-:VII and authorized to do business in the State of California.

F. Verification of Coverage: Upon execution of this Agreement, Contractor shall furnish the City with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on forms approved by the City. All certificates and endorsements are to be received and approved by the City before any work commences. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

15. **Indemnification.** To the fullest extent permitted by law, Consultant shall save, keep and hold harmless indemnify and defend the City, its officers, employees,
authorized agents and volunteers from all damages, liabilities, penalties, costs, or expenses in law or equity, including but not limited to attorneys’ fees, that may at any time arise, result from, relate to, or be set up because of damages to property or personal injury received by reason of, or in the course of performing work which arise out of, pertain to, or relate to, directly or indirectly, in whole or in part, the negligence, recklessness, or willful misconduct of Consultant, or any of the Consultant’s officers, employees, or agents or any subconsultant. This provision shall not apply if the damage or injury is caused by the sole negligence, active negligence, or willful misconduct of the City, its officers, agents, employees, or volunteers.

16. **Waiver.** No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder, nor does waiver of a breach or default under this Agreement constitute a continuing waiver of a subsequent breach of the same or any other provision of this Agreement.

17. **Governing Law.** This Agreement, regardless of where executed, shall be governed by and construed under the laws of the State of California. Venue for any action regarding this Agreement shall be in the Superior Court of the County of San Mateo.

18. **Termination of Agreement.** The City and the Consultant shall have the right to terminate this agreement with or without cause by giving not less than fifteen (15) days written notice of termination. In the event of termination, the Consultant shall deliver to the City all plans, files, documents, reports, performed to date by the Consultant. In the event of such termination, City shall pay Consultant an amount that bears the same ratio to the maximum contract price as the work delivered to the City bears to completed services contemplated under this Agreement, unless such termination is made for cause, in which event, compensation, if any, shall be adjusted in light of the particular facts and circumstances involved in such termination.

19. **Amendment.** No modification, waiver, mutual termination, or amendment of this Agreement is effective unless made in writing and signed by the City and the Consultant.

20. **Entire Agreement.** This Agreement constitutes the complete and exclusive statement of the Agreement between the City and Consultant. No terms, conditions, understandings or agreements purporting to modify or vary this
Agreement, unless hereafter made in writing and signed by the party to be bound, shall be binding on either party.

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement as of the date indicated on page one (1).

City of Burlingame

“Consultant”

By
Lisa K. Goldman
City Manager

[CONSULTANT NAME]:
Print Name:
Title:

Approved as to form:

City Attorney – Kathleen Kane

ATTEST:

City Clerk - Meaghan Hassel-Shearer
Section 2013 of America’s Water Infrastructure Act of 2018 (AWIA) requires community water systems\(^1\) that serve more than 3,300 people to complete a risk and resilience assessment and develop an emergency response plan.

### NEW REQUIREMENTS FOR DRINKING WATER UTILITIES

#### RISK AND RESILIENCE ASSESSMENT

Your utility must conduct a risk and resilience assessment and submit certification of its completion to the U.S. EPA by the following dates:

- **March 31, 2020** if serving \( \geq 100,000 \) people.
- **December 31, 2020** if serving 50,000 to 99,999 people.
- **June 30, 2021** if serving 3,301 to 49,999 people.

**Important Dates**

**Every five years**, your utility must review the risk and resilience assessment and submit a recertification to the U.S. EPA that the assessment has been reviewed and, if necessary, revised.

Visit the U.S. EPA website to find more information on guidance for developing a risk and resilience assessment at [https://www.epa.gov/waterriskassessment/conduct-drinking-water-or-wastewater-utility-risk-assessment](https://www.epa.gov/waterriskassessment/conduct-drinking-water-or-wastewater-utility-risk-assessment).

#### EMERGENCY RESPONSE PLAN

Your utility must develop or update an emergency response plan and certify completion to the U.S. EPA **no later than six months** after risk and resilience assessment certification. Each utility deadline is unique; however, the dates below are the due dates for utilities who submit a risk and resilience assessment certification by the final due date according to the population served.

- **September 30, 2020** if serving \( \geq 100,000 \) people.
- **June 30, 2021** if serving 50,000 to 99,999 people.
- **December 30, 2021** if serving 3,301 to 49,999 people.

**Recertification**

Within six months of submitting the recertification for the risk and resilience assessment, your utility must certify it has reviewed and, if necessary, revised, its emergency response plan.


### TOOLS OR METHODS

AWIA does not require the use of any standards, methods or tools for the risk and resilience assessment or emergency response plan. Your utility is responsible for ensuring that the risk and resilience assessment and emergency response plan address all the criteria in AWIA Section 2013\( (a) \) and \( (b) \), respectively. The U.S. EPA recommends the use of standards, including AWWA J100-10 Risk and Resilience Management of Water and Wastewater Systems, along with tools from the U.S. EPA and other organizations, to facilitate sound risk and resilience assessments and emergency response plans.

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\(^1\) Section 2013 of AWIA applies to community water systems. Community water systems are drinking water utilities that consistently serve at least 25 people or 15 service connections year-round.
FREQUENTLY ASKED QUESTIONS

I need more information about risk and resilience assessments and emergency response plans:

Risk and resilience assessments evaluate the vulnerabilities, threats and consequences from potential hazards.

What does a risk and resilience assessment include?
- Natural hazards and malevolent acts (i.e., all hazards).
- Resilience of water facility infrastructure (including pipes, physical barriers, water sources and collection, treatment, storage and distribution, and electronic, computer and other automated systems).
- Monitoring practices.
- Financial systems (e.g., billing systems).
- Chemical storage and handling.
- Operation and maintenance.

What does an emergency response plan include?
- Strategies and resources to improve resilience, including physical security and cybersecurity.
- Plans and procedures for responding to a natural hazard or malevolent act that threatens safe drinking water.
- Actions and equipment to lessen the impact of a malevolent act or natural hazard, including alternative water sources, relocating intakes and flood protection barriers.
- Strategies to detect malevolent acts or natural hazards that threaten the system.

Who should I work with when creating my emergency response plan?
- Utilities must coordinate the risk and resilience assessments, as well as the emergency response plans with local emergency planning committees.

For more information, see www.congress.gov/bill/115th-congress/senate-bill.

I need more information on the certification process:

What do I need to submit to the U.S. EPA?
- Each utility must submit a certification of your risk and resilience assessment and emergency response plan. Each submission must include: utility name, date and a statement that the utility has completed, reviewed or revised the assessment. The U.S. EPA has developed an optional certification template that can be used for email or mail certification. The optional certification form will be available in August 2019.

Who can certify my risk and resilience assessment and emergency response plan?
- Risk and resilience assessments and emergency response plans can be self-certified by the utility.

How do I submit my certification?
- Three options will be provided for submittal: regular mail, email and a user-friendly secure online portal. The online submission portal will provide drinking water systems with a receipt of submittal. The U.S. EPA recommends using this method. The certification system will be available in August 2019.

When can I submit the initial certification?
- Utilities should wait to submit the initial certification to the U.S. EPA until the U.S. EPA publishes Baseline Information on Malevolent Acts Relevant to Community Water Systems, which is required under AWIA by August 2019.

Do I need to submit my certification to my state or local government?
- No. Section 2013 of AWIA does not require utilities to submit the certification to state or local governments.

How long do I need to keep a copy of my risk and resilience assessment and emergency response plan?
- Utilities need to keep a copy of both documents for five years after certification.

What if I do not have a copy of my most recent risk and resilience assessment?
- The U.S. EPA intends to destroy vulnerability assessments (VAs) submitted in response to the Bioterrorism Act of 2002, but if utilities would like to have their VA and certification documents mailed to them, contact WSD-Outreach@epa.gov, and on utility letterhead, include the utility name, PWSID, address and point of contact as an attachment to the email.

RESOURCES & TOOLS

Conducting a Risk and Resilience Assessment
- The U.S. EPA’s Vulnerability Self-Assessment.

The U.S. EPA Website

Developing an Emergency Response Plan
- Emergency Response Plan Guidance.
- The U.S. EPA’s Emergency Response Webpage.
- Local Emergency Planning Committees.

Still have questions about the new AWIA requirements?
Contact the U.S. Environmental Protection Agency (U.S. EPA) at dwresilience@epa.gov.