



CITY OF BURLINGAME

PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

501 Primrose Road
Burlingame, CA 94010-3997
Phone: (650) 558-7230
Fax: (650) 685-9310

STANDARDS FOR INSURANCE

Commercial General Liability (or Comprehensive) and Property Damage Insurance Coverage is Required of All Persons Performing Work on Street Right-of-Way or Other City Property (Except see Standards for City Contractors)

THE FOLLOWING REQUIREMENTS MUST BE OBSERVED:

HOMEOWNERS:

1. A copy of the Homeowners Insurance Policy declarations page, showing coverage is currently in effect, and will remain in effect throughout the project period.
2. An additional insured and endorsement which includes the following language:
“THE CITY OF BURLINGAME, ITS OFFICERS, EMPLOYEES AND AGENTS ARE NAMED AS ADDITIONAL INSURED”
 - Where an ADDITIONAL INSURED is added to the polic(ies), the policy must be endorsed. A statement on the certificate does not confer rights to the certificate holder in lieu of such endorsement(s).
3. Insurance policy shall be endorsed to state that coverage shall not be canceled except after thirty (30) days' prior written notice by mail, has been given to the certificate holder (10 days for non-payment of premium).

CONTRACTORS:

Certificates of Insurance with original, authorized signatures, providing the following minimum insurance coverage(s):

1. General Liability: \$1,000,000 Combined Single Limit per occurrence for bodily injury, personal injury, and property damage.
2. Automobile Liability: “Any Auto” \$1,000,000 Combined Single Limit per accident for bodily injury and property damage.
3. Workers’ Compensation: Works’ Compensation Insurance as required by the State of California and Employer’s Liability Insurance of \$1,000,000 per accident for bodily injury or disease.
4. An additional insured and endorsement which includes the following language:
“THE CITY OF BURLINGAME, ITS OFFICERS, EMPLOYEES AND AGENTS ARE NAMED AS ADDITIONAL INSURED”
 - Where an ADDITIONAL INSURED is added to the polic(ies), the policy must be endorsed. A statement on the certificate does not confer rights to the certificate holder in lieu of such endorsement(s).
5. The required insurance polic(ies) shall be endorsed to state that coverage shall not be canceled except after thirty (30) days' prior written notice by mail, has been given to the certificate holder (10 days for non-payment of premium).

The City of Burlingame reserves the right to require more or less coverage than indicated above, and to reject any language or forms that do not meet the City’s requirements.