



City of Burlingame Master Fee Schedule

EFFECTIVE ON JULY 1, 2019

Updated fees charged in connection with the filing, accepting, reviewing, approving or issuance of an application, permit or entitlement will be effective on July 5, 2019.



Fiscal Year 2019-20 Master Fee Schedule

CITY-WIDE FEES

SERVICE	REFERENCE	FEE
Returned Check	Resolution No. 31-2003	\$30.00
Copying of Routine Document (Copies of sizes other than 8- ½" by 11" or 8 - ½" by 14" or 11" by 17 or color copies will be charged at cost) To be paid in advance	Gov't Code § 6253(b)	\$0.25 per page
Copies of Reports/Statements filed pursuant to Political Reform Act	Gov't Code § 81008	\$0.10 per page
Audio tape copies (except for Police) If blank tape supplied If no tape supplied	Resolution No. 32-2009 Resolution No. 32-2009	\$18.00 per tape \$18.00 per tape plus purchase costs of tape



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
<u>BUILDING PERMIT FEES BASED ON TOTAL VALUATION</u>		
\$1.00 to \$500.00	Resolution No. 27-2011	\$37.00
\$501.00 to \$2,000.00	Resolution No. 27-2011	\$37.00 for the first \$500.00 plus \$5.28 for each additional \$100.00 or fraction thereof up to and including \$2,000.00
\$2,001.00 to \$25,000.00	Resolution No. 27-2011	\$116.00 for the first \$2,000.00 plus \$22.15 for each additional \$1,000.00 or fraction thereof up to and including \$25,000.00
\$25,001.00 to \$50,000.00	Resolution No. 27-2011	\$625.00 for the first \$25,000.00 plus \$16.30 for each additional \$1,000.00 or fraction thereof up to and including \$50,000.00
\$50,001.00 to \$100,000.00	Resolution No. 27-2011	\$1,032.00 for the first \$50,000.00 plus \$11.07 for each additional \$1,000.00 or fraction thereof up to and including \$100,000.00
\$100,001.00 to \$500,000.00	Resolution No. 27-2011	\$1,585.00 for the first \$100,000.00 plus \$9.40 for each additional \$1,000.00 or fraction thereof up to and including \$500,000.00



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
\$500,001.00 to \$1,000,000.00	Resolution No 27-2011	\$5,345.00 for the first \$500,000.00 plus \$8.57 for each additional \$1,000.00 or fraction thereof up to and including \$1,000,000.00
More than \$1,000,000.00	Resolution No. 27-2011	\$9,630.00 for the first \$1,000,000.00 plus \$5.80 for each additional \$1,000.00 or fraction thereof
<u>OTHER BUILDING PERMIT FEES</u>		
Building inspections outside normal business hours	Resolution No. 27-2011	\$248.00 per hour (minimum charge of 2 hours)
Re-inspection fees (minimum – one hour)	Resolution No. 27-2011	\$248.00 per hour
Energy Upgrade California Basic Package	Resolution No. 27-2011	\$238.00
Advanced Package		\$476.00



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
General fire inspections for new building and tenant remodels limited to building permits of commercial or multi-family residential	Resolution No. 27-2011	Determined by CCFD – pass-through costs
<u>PLAN REVIEW FEES</u>		
Basic Fee – Building Division	Resolution No. 104-2002	65% of Building Permit Fee
Energy Plan Check Fee (where applicable; includes review of Green Points Checklist)	Resolution No. 104-2002	Additional 25% of Building Permit Fee
Disabled Access Plan Check Fee (where applicable)	Resolution No. 104-2002	Additional 35% of Building Permit Fee
Review of Request for Alternate Materials and Methods	Resolution No. 27-2011	\$303.00 per hour
Review of Unreasonable Hardship Request	Resolution No. 27-2011	\$303.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
Planning Department Plan Check Fee (where applicable) Minimum fee of \$80.00	Resolution No. 104-2002	Additional 25% of Building Permit Fee
Plan Revisions for Planning Department	Resolution No. 27-2011	\$303.00 per hour
Plan Revisions Subsequent to Permit Issuance	Resolution No. 27-2011	\$303.00 per hour plus cost of any additional review
Engineering Division Plan Review (where applicable)	Resolution No. 104-2002	Additional 25% of Building Permit Fee
Imaging Fee	Resolution No. 104-2002	Additional 5% of Building Permit Fee with minimum fee of \$5.00
Arborist Review	Resolution No. 33-2008	\$246.00
<u>PLUMBING PERMIT FEES</u>		
*These fees do not include connections fees, such as for sewer connections or water meter fees charged by other City departments nor any fees charged by public utility companies.		
For issuance of each plumbing permit	Resolution No. 27-2011	\$46.00



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
**The following items are in addition to the Basic Permit Issuance Fee:		
<u>New Residential Building</u> - including all plumbing fixtures, connections and gas outlets for new single- and multi-family buildings	Resolution No. 32-2009	\$0.13 per square foot of habitable area
<u>Fixtures and vents</u> For each plumbing fixture or trap (including water and waste piping and backflow prevention)	Resolution No. 27-2011	\$20.00
<u>Sewer and interceptors</u> For each building sewer	Resolution No 27-2011	\$71.00
For each industrial waste pretreatment interceptor (except kitchen-type grease traps)	Resolution No. 27-2011	\$60.00
<u>Water Piping and Water Heaters</u> For installation alteration or repair of water piping or water-treatment equipment	Resolution No. 27-2011	\$60.00
For each water heater including vent	Resolution No. 27-2011	\$60.00



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
<u>Gas Piping Systems</u> For each gas piping system of one to five outlets	Resolution No. 27-2011	\$39.00
For each additional outlet over five	Resolution No. 33-2008	\$8.00
<u>Irrigation Systems and Backflow Prevention Devices</u> Irrigation systems including backflow device(s)	Resolution No. 27-2011	\$60.00
Other backflow prevention devices: 2 inches (50.8 mm) and smaller	Resolution No. 27-2011	\$60.00
Over 2 inches (50.8 mm)	Resolution No. 27-2011	\$60.00
<u>Swimming Pools</u> For each swimming pool or spa, all plumbing:		
Public pool	Resolution No. 27-2011	\$242.00
Public spa	Resolution No. 27-2011	\$182.00
Private pool	Resolution No. 27-2011	\$242.00
Private spa	Resolution No. 27-2011	\$182.00



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
<u>Miscellaneous</u> For each appliance or fixture for which no fee is listed	Resolution No. 27-2011	\$39.00
Inspections outside normal business hours	Resolution No. 27-2011	\$248.00 per hour (minimum charge of 2 hours)
Re-inspection fees (minimum – one hour)	Resolution No. 27-2011	\$248.00 per hour
Inspections for which no fee is specifically indicated (minimum charge is one-half hour)	Resolution No. 27-2011	\$248.00 per hour
Imaging fee	Resolution No. 32-2009	Additional 5% of plumbing permit fee with minimum fee of \$5.00
Plan review (where applicable)	Resolution No. 104-2002	Additional 25% of plumbing permit fee
<u>MECHANICAL PERMIT FEES</u>		
*These fees do not include connections fees, such as for sewer connections or water meter fees charged by other City departments nor any fees charged by public utility companies		
<u>Basic Permit Issuance Fee</u> For issuance of each mechanical permit**	Resolution No. 27-2011	\$46.00



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
**The following items are in addition to the Basic Permit Issuance Fee:		
<u>New Residential Building</u> including all mechanical work including appliances, exhaust fans, ducts, and flues	Resolution No. 32-2009	\$0.11 per square foot of habitable area
<u>Furnaces</u> To and including 100 MBTU	Resolution No. 27-2011	\$60.00
Over 100 MBTU	Resolution No. 27-2011	\$60.00
<u>Boilers, compressors, absorption systems</u> To and including 100 MBTU or 3HP	Resolution No. 27-2011	\$60.00
Over 100 MBTU or 3 HP	Resolution No. 27-2011	\$60.00
<u>Air Conditioners</u>	Resolution No. 27-2011	\$60.00
<u>Air Handlers</u> To 10,000 CFM including ducting	Resolution No. 27-2011	\$39.00 each
Over 10,000 CFM	Resolution No. 27-2011	\$60.00 each



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
<u>Ventilation and Exhaust</u> Each ventilation fan attached to a single duct	Resolution No. 27-2011	\$20.00 each
Each hood including ducts	Resolution No. 27-2011	\$31.00 each
<u>Miscellaneous</u> For each appliance or piece of equipment not specifically listed above	Resolution No. 27-2011	\$31.00 each
<u>Inspections outside normal business hours</u>	Resolution No. 27-2011	\$248.00 per hour (minimum charge of 2 hours)
<u>Re-inspection fees</u> (minimum charge is one hour)	Resolution No. 27-2011	\$248.00 per hour
<u>Inspections for which no fee is specifically indicated</u> (minimum charge is one-half hour)	Resolution No. 27-2011	\$248.00 per hour
Imaging fee	Resolution No. 32-2009	Additional 5% of mechanical permit fee with minimum fee of \$5.00
Plan review (where applicable)	Resolution No. 104-2002	Additional 25% of mechanical permit fee



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
<u>ELECTRICAL PERMIT FEES</u>		
<p>*These fees do not include connections fees, such as for sewer connections or water meter fees charged by other City departments nor any fees charged by public utility companies</p>		
<p>**The following items are in addition to the Basic Permit Issuance Fee:</p>		
<p>For issuance of each electrical permit**</p>	<p>Resolution No. 27-2011</p>	<p>\$46.00</p>
<p>New Residential Building - including all wiring and electrical devices in or on each building, including service</p>	<p>Resolution No. 32-2009</p>	<p>\$0.11 per square foot of habitable area</p>
<u>SYSTEM FEE SCHEDULE</u>		
<p><u>Swimming Pools</u> Public swimming pools and spas including all wiring and electrical equipment</p>	<p>Resolution No. 27-2011</p>	<p>\$240.00</p>
<p>Private pools for single-family residences</p>	<p>Resolution No. 27-2011</p>	<p>\$185.00</p>



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
<p><u>Temporary Power</u> Temporary service pole including all attached receptacles</p> <p>Temporary power pole and wiring for construction sites, Christmas tree lots, etc.</p>	<p>Resolution No. 27-2011</p> <p>Resolution No. 27-2011</p>	<p>\$60.00</p> <p>\$60.00</p>
<u>UNIT FEE SCHEDULE</u>		
<p><u>Receptacle, switch and light outlets</u> First 20 units</p> <p>Each additional</p>	<p>Resolution No. 27-2011</p> <p>Resolution No. 32-2009</p>	<p>\$59.00</p> <p>\$4.00</p>
<p><u>Residential Appliances</u> For fixed residential appliances including cook tops, ovens, air conditioning, garbage disposals, and similar devices not exceeding 1 HP in rating</p> <p>(For other types of air conditioners or other motor-driven appliances having larger ratings, see Power Apparatus below)</p>	<p>Resolution No. 32-2009</p>	<p>\$10.00 each</p>



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
<p><u>Nonresidential Appliances</u> Self-contained factory-wired non-residential appliances not exceeding 1 HP, KW, or kVA in rating including medical and dental devices; food, beverage and ice cream cabinets; illuminated showcases; drinking fountains; vending machines; laundry machines; etc.</p> <p>(For other types of devices having larger electrical ratings, see Power Apparatus below)</p>	Resolution No. 32-2009	\$10.00 each



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
<p><u>Power Apparatus</u> For motors, generators, air conditioners and heat pumps and commercial cooking devices as follows (ratings in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive):</p> <p>Up to 10</p> <p>Over 10 to and including 100</p> <p>Over 100</p> <p>Notes: For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. These fees include all switches, circuit breakers, contractors, thermostats, relays, and other related control equipment.</p>	<p>Resolution No 27-2011</p> <p>Resolution No. 27-2011</p> <p>Resolution No. 27-2011</p>	<p>\$31.00</p> <p>\$60.00</p> <p>\$120.00</p>



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
<u>Photo voltaic systems</u>		
<u>Residential systems</u>		
Permit	Resolution No. 32-2009	No Charge
Plan Check	Resolution No. 32-2009	No Charge
<u>Commercial Systems</u>		
Permit	Resolution No. 27-2011	\$385.00
Plan Check	Resolution No. 27-2011	\$303.00 per hour
<u>Busways</u>		
For trolleys and plug-in type busways	Resolution No. 27-2011	\$31.00 for each 100 feet (30,500 mm) or fraction thereof
<u>Signs, Outline Lighting and Marquees Permits</u>		
Signs, outline lighting, or marquees supplied from one circuit	Resolution No. 27-2011	\$60.00 each
For additional branch circuits within the same sign, outline lighting, or marquee	Resolution No. 32-2009	\$20.00 each



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
<p><u>Services</u></p> <p>600 volts or less and not over 200 amperes in rating</p> <p>600 volts or less, over 200 amperes to 1,000 amperes</p> <p>Over 600 volts or over 1,000 amperes</p>	<p>Resolution No. 27-2011</p> <p>Resolution No. 27-2011</p> <p>Resolution No 27-2011</p>	<p>\$60.00 each</p> <p>\$91.00 each</p> <p>\$121.00 each</p>
<p><u>Miscellaneous</u></p> <p>For apparatus, conduits, and conductors for which a permit is required but for which no fee is set forth</p>	<p>Resolution No. 27-2011</p>	<p>\$39.00</p>
<p>Inspections outside normal business hours</p>	<p>Resolution No. 27-2011</p>	<p>\$248.00 per hour (minimum charge of 2 hours)</p>
<p>Re-inspection fees (minimum charge is one hour)</p>	<p>Resolution No. 27-2011</p>	<p>\$248.00 per hour</p>
<p>Inspections for which no fee is specifically indicated (minimum charge is one-half hour)</p>	<p>Resolution No 27-2011</p>	<p>\$248.00 per hour</p>



Fiscal Year 2019-20 Master Fee Schedule

BUILDING

SERVICE	REFERENCE	FEE
Imaging fee	Resolution No. 32-2009	Additional 5% of electrical permit fee with minimum fee of \$5.00
Plan review (where applicable)	Resolution No. 104-2002	Additional 25% of electrical permit fee
<u>GENERAL FEES</u>		
Building Moving	Resolution No. 32-2009 (Section 18.07.030)	\$373.00



Fiscal Year 2019-20 Master Fee Schedule

CITY CLERK & ELECTIONS

SERVICE	REFERENCE	FEE
Video recording of City Council meeting or other proceeding that has been video recorded — to be paid in advance of copying recording	Resolution No. 32-2009	\$88.00 per VHS tape plus photo service charge
	Resolution No. 32-2009	\$88.00 per DVD plus photo service charge
Audiotape of City Council meeting or other City proceeding that has been taped — to be paid in advance of copying tape	Resolution No. 32-2009	\$17.00 per tape if tape is supplied by requestor
	Resolution No. 32-2009	\$17.00 per tape if tape is not supplied plus purchase cost of tape
All Certifications	Resolution No. 32-2009	\$17.00 each
Filing of Nomination Papers	Burlingame Municipal Code section 2.20.020 (Ordinance No. 1703 (2003))	\$25.00 per candidate



Fiscal Year 2019-20 Master Fee Schedule

ENGINEERING

SERVICE	REFERENCE	FEE
<u>ENCROACHMENT PERMITS</u>		
Minor (no excavation involved)		\$238.00
Sewer Lateral Test	Resolution No. 32-2009	\$438.00
Sewer Lateral Replacement (with Sidewalk Add No. 5)	Resolution No. 32-2009	\$438.00
Water Service Connection (with Sidewalk Add No. 5)	Resolution No. 32-2009	\$572.00
Fire System Connection (with Sidewalk Add No. 5)	Resolution No. 32-2009	\$198.00
Sidewalk/Driveway up to 200 S.F. (Includes Curb Drain)	Resolution No. 32-2009 Sections 12.10.030/12.08.020/ 12.04.030	\$412.00 plus \$1.00 for each square foot over 200 * *Fee waived for owners who undertake stand-alone sidewalk trip hazard repairs (Section 12.12.070)
Sidewalk Closure/Pedestrian Protection	Resolution No. 32-2009	\$411.00
Traffic Control	Resolution No. 33-2008	\$335.00
Block Party (includes up to 6 barricades)	Resolution No. 27-2006	\$56.00 plus \$5.00 for each add'l barricade over 6



Fiscal Year 2019-20 Master Fee Schedule

ENGINEERING

SERVICE	REFERENCE	FEE
Commercial Areas and Construction Purposes (i.e. Dumpsters/Containers)		\$213.00 plus \$10.00 space per day or meter rates
Moving Only Purposes (Residential Areas)		\$34.00 processing fee plus \$10.00 per space per day



Fiscal Year 2019-20 Master Fee Schedule

ENGINEERING

SERVICE	REFERENCE	FEE
<u>GENERAL FEES</u>		
Demolition Permit (in addition to any Building Department-issued Demolition or Construction Permit) Includes sewer, water and sidewalk replacement	Resolution No. 32-2009	\$1,571.00
Add fire line	Resolution No. 32-2009	\$84.00
Add curb drain	Resolution No. 32-2009	\$225.00
Add sidewalk closure	Resolution No. 32-2009	\$225.00
Add PG&E	Resolution No. 32-2009	\$225.00
Address Change	Resolution No. 32-2009	\$327.00
Single Trip -Transportation Fee (Fixed rate set by Caltrans)	Senate Bill SB 372	\$16.00



Fiscal Year 2019-20 Master Fee Schedule

ENGINEERING

SERVICE	REFERENCE	FEE
Leaf Blower Testing Certification Fee	Ord. No. 1871 (2012)	\$33.00 for up to 5 leaf blowers \$5.00 for certification decal if certified by manufacturer
Creek Enclosures	Resolution No. 32-2009 Section 18.24.020	\$3,046.00
Abandonment of Public Utility Easement		\$4,995.00
Hauling Permit	Section 13.60.080	\$244.00 application fee plus 1 cent per ton per mile
Inspection/Investigation Fee	Section 12.10.070	\$238.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

ENGINEERING

SERVICE	REFERENCE	FEE
<u>SPECIAL ENCROACHMENT PERMITS</u>		
Subsurface Shoring Systems that encroach into the public right-of-way <ul style="list-style-type: none"> • Per 10'-20' deep tieback • Per >20' deep tieback • For permanent area used (i.e. shoring wall) 		\$2,000.00 each \$1,000.00 each 50% of appraised land value per square foot (sf) multiplied by the area (sf) of encroachment
Permanent structures, such as retaining walls, fences	Resolution No. 32-2009 Section 12.10.020	\$2,651.00
Non-permanent installations, such as tables, chairs, planters	Resolution No. 32-2009 Section 12.10.020	\$1,600.00
<u>DEPOSITS OR BONDS FOR ENCROACHMENT PERMIT WORK</u>		
Openings in Public Right-of-Way (not in sidewalk or street)	Resolution No. 33-2007	\$1,000.00 Minimum (in easement area) \$10.00/sf for area excavated
Openings in Public Right-of-Way in sidewalk (not in street)	Resolution No. 33-2007	\$25.00 per square foot in sidewalk area, \$1,000.00 minimum



Fiscal Year 2019-20 Master Fee Schedule

ENGINEERING

SERVICE	REFERENCE	FEE
Street Roadway Opening (AC Pavement Restoration)	Resolution No. 33-2007 Section 12.10.025	\$10.00 per square foot in paved area, \$2,500.00 minimum including curb replacement
Water Main Modification (refundable bond)	Resolution No. 33-2007	\$10,000.00 per connection
Sewer Main & Storm Drain Modification (refundable bond)	Resolution No. 33-2007	\$10,000.00 per connection
<u>SUBDIVISION MAPS</u>		
Lot Line Adjustment	Resolution No. 32-2009 (Section 26.24.090)	\$2,674.00 (application fee) + actual City consultant costs
Lot Combination	Resolution No. 32-2009 Section 26.24.090	\$2,674.00 (application fee) + actual City consultant costs
Subdivision Map	Resolution No. 32-2009 Sections 26.24.090/ 26.16.151	\$3,970.00 plus deposit, plus \$242.00 for each additional lot in excess of 5 lots; plus actual City consultant costs



Fiscal Year 2019-20 Master Fee Schedule

ENGINEERING

SERVICE	REFERENCE	FEE
Condominium Map	Resolution No. 32-2009 Sections 26.24.090/ 26.16.151	\$3,228.00, plus \$608.00 for each additional unit over 4 units, plus actual City consultant costs
<u>STORMWATER POLLUTION PREVENTION CONSTRUCTION PERMITS</u>		
** The fees represent the labor cost to inspect and security deposit		
Type 1 Project: Single family dwellings with 1st or 2nd floor additions on a 10,000 sf lot or smaller		\$183.00 plus \$1,500.00 security deposit
Type 2 Project: Multi-family dwellings or commercial additions (excluding tenant improvements) that are on a 10,000 sf lot or smaller		\$365.00 plus \$3,000.00 security deposit
Type 3 Project: Any project 10,000 sf up to an acre lot		\$732.00 plus \$5,000.00 security deposit
Type 4 Project: Any project greater than one acre in size		\$1,463.00 plus \$10,000 security deposit



Fiscal Year 2019-20 Master Fee Schedule

ENGINEERING

SERVICE	REFERENCE	FEE
<u>PLANNING APPLICATION REVIEWS</u>		
Single Family Dwelling (Addition)		\$475.00
Single Family Dwelling (New)		\$949.00
Multi-family		\$1,898.00
Commercial/Industrial		\$1,898.00
Environmental Review		\$1,529.00
Traffic and Parking Studies		\$3,607.00
<u>GRADING PERMIT</u>		
1 – 100 cubic yards		\$1,281.00
101 – 1,000 cubic yards		\$1,934.00
1,001 – 10,000 cubic yards		\$2,261.00
Over 10,000 cubic yards		\$3,077.00
<u>ENVIRONMENTAL COMPLIANCE</u>		
Stormwater Inspection for Industrial/Commercial Facilities		\$140.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

FINANCE

SERVICE	REFERENCE	FEE
Duplicate business license	Section 6.04.120	\$10.00
Application for first business license	Section 6.04.170	\$35.00
Submittal of surety bond for transient occupancy after expiration of bond	Resolution No. 27-2006	\$150.00 for every 15 days bond is late
Special business license for long-term parking	Section 6.08.085	5% of gross receipts



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

The Central County Fire Department (CCFD) is governed by the Fire Board, and as such, its fees are enacted via a process that is separate from that of the City of Burlingame. The following fees have been approved, to be effective as of July 1, 2019.

SERVICE	REFERENCE	FEE
<u>CARE FACILITIES INSPECTION</u>		
Pre-inspection of licensed community care facility	Health & Safety Code § 13235	\$146.00 per hour
Residential Care Facility for Elderly serving 6 or fewer persons – fire inspection enforcement	Health & Safety Code § 1569.84	No Charge
Residential Care Facilities	Resolution No. 33-2008	\$301.00
Large Family Day Care	Resolution No. 33-2008	\$163.00
Skilled Nursing Facility	Resolution No. 33-2008	\$577.00
Hospital/Institution	Resolution No. 33-2008	\$2,230.00
<u>RE-INSPECTIONS</u>		
Second re-inspection	Resolution No. 33-2008	\$114.00 per inspection
Third and subsequent re-inspections	Resolution No. 33-2008	\$207.00 per inspection



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
CONSTRUCTION FEES		
General Fire & Life Safety Services <ul style="list-style-type: none"> • Consultation & Research • Pre-application meetings & Design Review • Property Survey • General Construction Inspections • Processing, Scheduling, and Record Keeping 		12% of Building Permit fees for Commercial and Multi-Family Residential
Building or Planning Plan Check	Resolution No. 33-2008	\$157.00 per hour
Expedite Building or Planning Check Fees (2 hour minimum)	Resolution No. 33-2008	\$314.00 per hour
Consultation and Planning	Resolution No. 33-2008	\$229.00 per hour
Alternate Means of Protection Review	Resolution No. 33-2008	\$229.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<u>Fire Alarm Systems</u>		
Permit for Monitoring System	Resolution No. 33-2008	\$176.00
Permit for Manual System	Resolution No. 33-2008	\$176.00
Permit for Automatic System	Resolution No. 33-2008	\$313.00
Permit for Combination System	Resolution No. 33-2008	\$452.00
Multi-Residential or Commercial Fire Alarm Remodel or Repair (Device relocation/adjustment)		\$107.00
Fixed Fire Extinguishing System Permit	Resolution No. 33-2008	\$245.00
Standpipe System Permit	Resolution No. 33-2008	\$313.00
Storage Tank (above or below ground) Permit	Resolution No. 33-2008	\$176.00



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<u>SPRINKLER SYSTEMS</u>		
One or two Family Dwelling Fire Sprinkler System (NFPA 13D)	Resolution No. 33-2008	\$452.00 - flat fee including 2 inspections (additional inspections will be charged at the hourly rate of the staff who actually perform each inspection)
Fire Pump Permit	Resolution No. 33-2008	\$176.00
Multi-Residential or Commercial Fire Sprinkler System (NFPA 13 or 13R) Permit – Single Story (incl. T.I.) Permit - Multi-story	Resolution No. 33-2008	\$727.00 flat fee including 2 inspections (additional inspections will be charged at the hourly rate of the staff who actually perform each inspection)
Multi-Residential or Commercial Fire sprinkler Remodel & Repair (Sprinkler Head relocation/adjustment only)	Resolution No. 33-2008	\$107.00
Fire Service Line Inspection	Resolution No. 33-2008	\$176.00
Emergency Responder Radio Coverage System Permit	§510, CFC Title 24 Part 9	\$335.00
<u>MISCELLANEOUS FEES AND PERMITS</u>		
Labor Rate for Mechanic Services		\$110.00



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
Vegetation Management Inspection	Resolution No. 33-2008	\$108.00 plus 50% of contractor's fee
Change of Use Inspection (usually triggered by new business license)	Resolution No. 33-2008	\$108.00
Accounts referred to Collection Agencies		+47% of original invoice
Photographs from investigations	Resolution No. 61-2004	Cost of reproduction
Fire Incident Reports (not including photographs)	Resolution No. 33-2008	\$10.00
Work without a construction permit	Resolution No. 33-2008	Up to 10 times the permit fees
Emergency Response Costs for Driving under the Influence (Billing upon conviction)	Govt. Code §53150-58	Costs according to Personnel Schedule below plus apparatus cost of \$91.00 per hour as set by State
False Alarms	Resolution No. 33-2007	\$441.00 for 3 to 5 \$630.00 for 6 or more



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
Hazardous Materials Clean-up/Response	Resolution No. 33-2008	Costs according to Personnel Schedule below plus apparatus costs of \$91.00 per hour as set by State



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<u>STANDBY SERVICE</u>		
Firefighter	Resolution No. 33-2008	\$88.00 per hour (minimum of 3 hours)
Fire Captain	Resolution No. 33-2008	\$103.00 per hour (minimum of 3 hours)
Battalion Chief	Resolution No. 33-2008	\$117.00 per hour (minimum of 3 hours)
Engine Company	Resolution No. 33-2008	\$315.00 per hour (minimum of 3 hours) plus apparatus costs of \$91.00 per hour as set by State



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<u>PERSONNEL COSTS</u>		
<u>Personnel Costs by Job Class</u>	Resolution No. 33-2008	
Administration		\$ 61.00 per hour
Firefighter		\$ 88.00 per hour
Fire Captain		\$103.00 per hour
Fire Administrative Captain		\$103.00 per hour
Fire Prevention Specialist		\$ 82.00 per hour
Fire Inspector		\$138.00 per hour
Deputy Fire Marshal		\$144.00 per hour
Battalion Chief		\$117.00 per hour
Division Chief or Fire Marshal		\$177.00 per hour
Deputy Fire Chief		\$188.00 per hour
Fire Chief		\$205.00 per hour
<u>GENERAL PERMITS</u>		
Aerosol Products	Resolution No. 33-2008	\$163.00
Amusement Buildings	Resolution No. 33-2008	\$267.00
Apartments, Hotels and Motels – 10 or less units	Resolution No. 33-2008	\$140.00
Apartments, Hotels and Motels – 11 to 25 units	Resolution No. 33-2008	\$166.00
Apartments, Hotels and Motels – 26 or more units	Resolution No. 33-2008	\$192.00
Apartments Assigned to Prevention		\$219.00



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
Aviation Facilities	Resolution No. 33-2008	\$473.00
Battery System	Resolution No. 33-2008	\$473.00
Carnivals and Fairs	Resolution No. 33-2008	\$267.00
Christmas Tree Lot	Resolution No. 33-2008	\$267.00
Combustible Fiber Storage	Resolution No. 33-2007	\$267.00
Combustible Material Storage	Resolution No. 33-2008	\$267.00
Commercial Occupancy Assigned to Prevention	Resolution No. 33-2008	\$200.00
Commercial Rubbish-Handling Operation	Resolution No. 33-2008	\$267.00
Compressed Gasses	Resolution No. 33-2008	\$267.00
Cryogenes	Resolution No. 33-2008	\$267.00
Dry Cleaning Plants	Resolution No. 33-2008	\$267.00
Dust-Producing Operations	Resolution No. 33-2008	\$267.00
Exhibits & Trade Shows – Display Booth	Resolution No. 33-2008	\$267.00
Exhibits & Trade Shows – With Open Flame	Resolution No. 33-2008	\$267.00
Exhibits & Trade Shows – Display Fuel Powered Equipment	Resolution No. 33-2008	\$267.00



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
Explosives or Blasting Agents	Resolution No. 33-2008	\$473.00
Fire Hydrants and Water Control Valves	Resolution No. 33-2008	\$265.00
Fireworks	Resolution No. 33-2008	\$473.00
Flammable or Combustible Liquids	Resolution No. 33-2008	\$473.00
Hazardous Materials	Resolution No. 33-2008	\$473.00
High-Piled Combustible Storage – 20,000 square feet or less	Resolution No. 33-2008	\$481.00
High-Piled Combustible Storage – more than 20,000 square feet	Resolution No. 33-2008	\$549.00
Highrise	H&S§13214(b)	\$316.00
Hot-Work Operations	Resolution No. 33-2008	\$267.00
Liquefied Petroleum Gasses	Resolution No. 33-2008	\$473.00
Liquid- or gas-fueled Vehicles or Equipment in Assembly Buildings	Resolution No. 33-2008	\$473.00
Live Audiences	Resolution No. 33-2008	\$473.00
Lumber Yards storing in excess of 100,000 board Feet	Resolution No. 33-2008	\$370.00
Magnesium Working	Resolution No. 33-2008	\$267.00



Fiscal Year 2019-20 Master Fee Schedule

FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
Motor Vehicle Fuel-Dispensing Stations	Resolution No. 33-2008	\$267.00
Open Burning	Resolution No. 33-2008	\$267.00
Organic Coating	Resolution No. 33-2008	\$267.00
Ovens, Industrial Baking and Drying	Resolution No. 33-2008	\$267.00
Parade Floats	Resolution No. 33-2008	\$267.00
Places of Assembly	Resolution No. 33-2008	\$439.00
Production Facilities	Resolution No. 33-2008	\$439.00
Pyrotechnical and Special Effects Material	Resolution No. 33-2008	\$473.00
Radioactive Materials	Resolution No. 33-2008	\$267.00
Refrigeration Equipment	Resolution No. 33-2008	\$370.00
Repair Garage	Resolution No. 33-2008	\$267.00
Spraying and Dipping	Resolution No. 33-2008	\$267.00
Tents, Canopies, and Temporary Membrane Structures	Resolution No. 33-2008	\$402.00
Tire Storage	Resolution No. 33-2008	\$267.00
Wood Products	Resolution No. 33-2008	\$267.00



Fiscal Year 2019-20 Master Fee Schedule

LIBRARY

SERVICE	REFERENCE	FEE
<u>CITY OF BURLINGAME FEES</u>		
Photocopies – Black and White		\$0.15 per page at vending machine
Photocopies - Color		\$0.45 per page at vending machine
Internet /Database copies or printouts – Black and White	Resolution No. 27-2011	First 3 pages free \$0.15 per page
Internet /Database copies or printouts – Color	Resolution No. 27-2011	First page free \$0.45 per page



Fiscal Year 2019-20 Master Fee Schedule

LIBRARY

SERVICE	REFERENCE	FEE
<p><u>Facilities Rental</u> Lane Community Room rental Tech Media Lab rental Laptop set-up/breakdown U.L. Meeting Room rental</p>	<p>Resolution No. 32-2009</p>	<p>\$130.00 \$90.00 first 4 hours. \$10.00 each additional hour \$50.00 flat fee \$70.00 first 4 hours. \$10.00 each additional hour</p>
<p>Outside System Book Loan</p>	<p>Resolution No. 27-2011</p>	<p>\$5.00 + additional fee from lending library if applicable</p>
<p>Photo/filming fee (only for shoots requiring staff oversight during closed hours)</p>		<p>\$50.00/hour</p>



Fiscal Year 2019-20 Master Fee Schedule

LIBRARY

SERVICE	REFERENCE	FEE
Passport: Acceptance/US State Department Fee	Set by US State Department	\$35.00 (as of April 2, 2018)
Passport Photo Fee		\$15.00
Express Mail Service to Passport Processing Center		Current USPS Priority Mail Express Rate
<u>PENINSULA LIBRARY SYSTEM CONSORTIUM CONTROLLED FEES</u>		
Overdue Fee for Adult	Peninsula Library System	\$0.25 per item, per day
Maximum Fee	Peninsula Library System	\$8.00 Adult
Lost Book Replacement Fee	Peninsula Library System	\$5.00 per item plus costs of replacement of item



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

Group Classifications for Purposes of Parks & Recreation Facilities Usage:

Group A: City of Burlingame, Burlingame School District

Group A-1: Recognized Burlingame based non-profit youth sports groups (for field use only)

Group B: Non-profit groups or organizations with IRS Section 501c(3) tax exempt status

Group C: Private parties, commercial, business, and profit-making organizations

School District Fees: Fees shall be applied to the district and affiliated organizations (examples: PTA, Boosters, Foundations) as follows:

A. San Mateo Union High School District

- a. Unless otherwise specified in an adopted facility use agreement, indoor and athletic facility fees shall be calculated administratively to be comparable to the SMUHSD fee schedule as it pertains to City use of similar SMUHSD facilities.
- b. Picnic and special park facility fees, and staffing fees charged to SMUHSD shall be at the rates described in other sections of the fee schedule.

B. Burlingame School District

- a. Unless otherwise specified in an adopted facility use agreement, indoor and athletic facility fees shall be calculated administratively to be comparable to the BSD fee schedule as it pertains to City use of similar BSD facilities.
- b. Picnic and special park facility fees, and staffing fees charged to BSD shall be at the rates described in other sections of the fee schedule. Pool fees for BSD use shall be charged at the non-profit rate.



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>INDOOR FACILITIES</u>		
<u>Recreation Center</u>		
Auditorium		
Group A	Resolution No. 31-2003	No Charge
Group B:		
Burlingame Residents	Resolution No. 33-2008	\$157.00 1 st hour \$81.00 /add'l hour
Non-Residents	Resolution No. 33-2008	\$171.00 1 st hour \$86.00/add'l hour
Burlingame Non-Profit Meetings		\$43.00 per hour
Non Resident Non-Profit Meetings		\$48.00 per hour
Group C:		
Burlingame Residents	Resolution No. 33-2008	\$271.00 1 st hour \$137.00/ add'l hour
Non-Residents	Resolution No. 33-2008	\$314.00 1 st hour \$154.00/ add'l hour
Auditorium Deposit		\$500.00



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Other Recreation Center Rooms</u> Group A Group B: Burlingame Residents Non-Residents Burlingame Non-Profit Meetings Non Resident Non-Profit Meetings Group C: Burlingame Residents Non-Residents		No Charge \$121.00 1 st hour \$61.00 /add'l hour \$132.00 1 st hour \$65.00/add'l hour \$24.00 per hour \$26.00 per hour \$157.00 1 st hour \$81.00/add'l hour \$171.00 1 st hour \$86.00/add'l hour



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
Additional Rental Charges: Tables/Chairs-up to 50	Resolution No. 33-2008	\$20.00
Tables/Charis-51 to 100	Resolution No. 33-2008	\$29.00
Tables/Chairs-over 100	Resolution No. 33-2008	\$45.00
Coffee Pots		\$15.00 per pot
Building Attendant*	Resolution No. 33-2008	\$40.00 per hour
Field Attendant	Resolution No. 41-2008	\$40.00 per hour
Weekend Custodian	Resolution No. 27-2006	\$102.00 per event
Weekday Custodian	Resolution No. 31-2003	\$32.00 per hour
Extra, Non-Scheduled Hours	Resolution No. 27-2006	\$268.00 per hour
Wine/beer to be served	Resolution No. 31-2003	\$33.00 additional

* Building Attendant will be on duty 30 minutes prior to and 30 minutes after duration of activities at Recreation Center.



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>OUTDOOR FACILITIES</u>		
<p>Large Special Event Deposit for Athletic Fields: Less than 100 in attendance More than 100 in attendance</p>		<p>\$250.00 per event \$500.00 per event</p>
<p>Group A-1: Field Use per Season by Burlingame-based non-profit youth sports group.</p>	<p>Resolution No. 27-2011</p>	<p>\$16.00 per Resident \$85.00 per Non-Resident plus \$3.00 per hour per field for Resident groups, \$9.00 per hour per field for groups less than 50% Resident</p>
<p>Fields used by Accredited Burlingame-based non-profit youth sports groups</p>		<p>Security Deposit \$500.00</p>



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Bayside Ball Fields #1 and #2</u>		
Group A	Resolution No. 31-2003	No Charge
Group B: Burlingame Residents	Resolution No. 61-2006	\$23.00 per hour
Non-residents	Resolution No. 33-2008	\$33.00 per hour
Group C: Burlingame Residents	Resolution No. 31-2003	\$33.00 per hour
Non-residents	Resolution No. 33-2008	\$54.00 per hour
Bayside Field Lights	Resolution No. 24-2010	\$37.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Bayside Ball Fields #3,#4 or #5 for Softball or Baseball</u> Group A Group B Burlingame Residents Non-residents Group C Burlingame Residents Non-residents Bayside Field Lights	 Resolution No. 31-2003 Resolution No. 61-2006 Resolution No. 33-2008 Resolution No. 61-2006 Resolution No. 33-2008 Resolution No. 24-2010	 No Charge \$18.00 per hour \$28.00 per hour \$28.00 per hour \$43.00 per hour \$37.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Bayside Soccer Fields</u>		
Group A	Resolution No. 31-2003	No Charge
Group B: Burlingame Residents	Resolution No. 61-2006	\$23.00 per hour
Non-residents	Resolution No. 33-2008	\$33.00 per hour
Group C: Burlingame Residents	Resolution No. 61-2006	\$33.00 per hour
Non-residents	Resolution No. 33-2008	\$54.00 per hour
Bayside Field Lights	Resolution No. 24-2010	\$37.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Cuernavaca Park</u> Group A Group B: Burlingame Residents Non-residents Group C: Burlingame Residents Non-residents	Resolution No. 31-2003 Resolution No. 61-2006 Resolution No. 33-2008 Resolution No. 31-2003 Resolution No. 33-2008	No Charge \$23.00 per hour \$33.00 per hour \$33.00 per hour \$54.00 per hour
<u>Murray Field</u> Group A Group B: Burlingame Residents Non-residents Group C: Burlingame Residents Non-residents Murray Field Lights	Resolution No. 31-2003 Resolution No. 61-2006 Resolution No. 33-2008 Resolution No. 61-2006 Resolution No. 33-2008 Resolution No. 24-2010	No Charge \$57.00 per hour \$78.00 per hour \$78.00 per hour \$98.00 per hour \$37.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Ray Park Ball Fields #1 or #2</u>		
Group A	Resolution No. 31-2003	No Charge
Group B: Burlingame Residents	Resolution No. 61-2006	\$23.00 per hour
Non-residents	Resolution No. 33-2008	\$33.00 per hour
Group C: Burlingame Residents	Resolution No. 31-2003	\$33.00 per hour
Non-residents	Resolution No. 33-2008	\$54.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Washington Park Main Ball Field for Baseball</u> Group A Group B: Burlingame Residents Non-residents Group C: Burlingame Residents Non-residents Washington Park Lights	Resolution No. 41-2008 Resolution No. 41-2008 Resolution No. 41-2008 Resolution No. 41-2008 Resolution No. 41-2008 Resolution No. 24-2010	No Charge \$33.00 per hour + field attendant \$54.00 per hour + field attendant \$54.00 per hour + field attendant \$75.00 per hour + field attendant \$37.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Washington Park Bullpen</u>		
Group A	Resolution No. 31-2003	No Charge
Group B: Burlingame Residents	Resolution No. 61-2006	\$18.00 per hour
Non-residents	Resolution No. 61-2006	\$23.00 per hour
Group C: Burlingame Residents	Resolution No. 33-2007	\$33.00 per hour
Non-residents	Resolution No. 33-2008	\$43.00 per hour
<u>Washington Park Main Ball field Outfield for Soccer</u>		
Group A	Resolution No. 31-2003	No Charge
Group B: Burlingame Residents	Resolution No. 61-2006	\$33.00 per hour
Non-residents	Resolution No. 33-2008	\$54.00 per hour
Group C: Burlingame Residents	Resolution No. 61-2006	\$54.00 per hour
Non-residents	Resolution No. 33-2008	\$75.00 per hour
Washington Park Lights	Resolution No. 24-2010	\$37.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Washington Park Small Ball Field</u>		
Group A	Resolution No. 31-2003	No Charge
Group B: Burlingame Residents	Resolution No. 61-2006	\$18.00 per hour
Non-residents	Resolution No. 33-2008	\$28.00 per hour
Group C: Burlingame Residents	Resolution No. 61-2006	\$28.00 per hour
Non-residents	Resolution No. 33-2008	\$43.00 per hour
Washington Small Lights	Resolution No. 24-2010	\$37.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Tennis Courts</u>		
Burlingame Residents	Resolution No. 31-2003	\$35.00 for 4 hours/per court
Non-residents	Resolution No. 61-2006	\$56.00 for 4 hours/per court
For Profit Rental Burlingame Residents	Resolution No. 103-2009	\$21.00 per hour/per court
Non-residents	Resolution No. 103-2009	\$25.00 per hour/per court
<u>PICNIC PERMITS</u>		
West-end of Washington Park (for Burlingame non-profit groups only)	Resolution No. 27-2011	\$445.00 Permit Fee No Deposit
Electrical Service Hook-up at West-end of Washington Park	Resolution No. 32-2009	\$79.00
<u>Small Picnic Area</u>		
Burlingame Residents	Resolution No. 33-2008	\$109.00 Permit Fee No Deposit
Non-residents	Resolution No. 33-2008	\$147.00 Permit Fee No Deposit



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Large Picnic Area</u> Burlingame Residents	Resolution No. 24-2010	\$217.00 Permit Fee No Deposit
Non-Residents	Resolution No. 24-2010	\$272.00 Permit Fee No Deposit
<u>Non-profit Group Picnic Fees:</u> Cuernavaca & Ray Parks	Resolution No. 103-2009	\$103.00 Permit Fee No Deposit
<u>Both Washington Park Picnic Areas</u> Burlingame Residents		\$298.00 Permit Fee No Deposit
Non-Residents		\$381.00 Permit Fee No Deposit
<u>West End Picnic Area</u> Burlingame Residents		\$110.00 Permit Fee No Deposit
Non-Residents		\$147.00 Permit Fee No Deposit
<u>Washington Park Bocce Ball Courts</u> (reservations)		
Burlingame Residents	Resolution 34-2013	\$27.00/hour per court No Deposit
Non-Residents		\$32.00/hour per court No Deposit
Rental of Bocce Ball and Horseshoes	Resolution 34-2013	\$10.00 Flat Rate + \$40.00 Refundable deposit



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Washington Park Horseshoe Pits</u> (reservations)		
Burlingame Residents	Resolution 34-2013	\$27.00/hour per court No Deposit
Non-Residents	Resolution 34-2013	\$32.00/hour per court No Deposit
<u>Rental of Park Space for Private Classes (Exercise Boot Camps, Stroller Exercise Classes & Other Private Uses)</u>		
Burlingame residents	Resolution No. 103-2009	\$19.00 per hour
Non-residents	Resolution No. 103-2009	\$23.00 per hour
<u>Village Park Picnic Fee (3 tables)</u>		
Burlingame residents	Resolution 24-2010	\$109.00 Permit Fee No Deposit
Non-residents	Resolution 24-2010	\$147.00 Permit Fee No Deposit



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Non-Profit Community Groups</u>		
<u>Equipment Rental Fees</u>		
Collapsible Picnic Table	Resolution No. 32-2009	\$16.00 per table/per day
Tables		\$4.00 per table/per day
Chairs		\$2.00 per chair/per day
Tents		\$21.00 per tent/per day
Risers – without wheels		\$31.00 per riser/per day
Risers – with wheels		\$52.00 per riser/per day
<u>Inflatable Jump House</u>		
Washington Park	Resolution No. 27-2011	\$109.00 Permit Fee No Deposit (Must be done in conjunction with a picnic permit)
Recreation Center Patio	Resolution No. 27-2011	\$109.00 Permit Fee No Deposit (Must be in conjunction with rental of Lounge II)
<u>Wedding Ceremony</u>		
Washington Park Rose Garden	Resolution No. 27-2011	\$109.00 residents \$164.00 non-residents
With Recreation Center Rental	Resolution No. 27-2011	\$55.00 residents \$109.00 non-residents



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Photo Shoots in Parks</u>		
Application Fee	Resolution No. 27-2011	\$55.00 non-refundable fee
Rental Fee Per Day	Resolution No. 27-2011	\$137.00 per day
Student Photo Shoot		No Change
<u>Film Shoot in Parks</u>		
Application Fee		\$320.00 non-refundable fee
Commercial or Corporate		\$435.00 per day
Feature Film/Documentary		\$652.00 per day



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Brochure Ads</u> 1/8 page 1/4 page 1/2 page Full page Full Page Inside Front Cover Full Page Inside Back Cover Full Page Back Cover Layout Discount for Non-Profits	Resolution No. 27-2011	1 issue/4 issues (1 year - 20% Discount) \$76.00/\$242.00 \$151.00/\$483.00 \$303.00/\$971.00 \$605.00/\$1,938.00 \$816.00/\$2,609.00 \$761.00/\$2,434.00 \$907.00/\$2,901.00 \$78.00 per hour 25% resident groups 0% non-resident groups
<u>CLASSES</u>		
Class Fees	Resolution No. 31-2003	To be set based on class provider and materials/facilities provided
Registration Fees	Resolution No. 24-2010	\$12.00
Non-resident Fee on Classes	Resolution No. 31-2003	Add 20% to class fee rounded to nearest dollar



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
Senior discount – Burlingame residents age 65 and over	Resolution No. 103-2009	25% off class fee on classes held at Recreation Center
Senior discount – non-residents age 65 and over	Resolution No. 31-2003	Waive non-resident fee
Registration cancellation charge	Resolution No. 33-2008	\$8.00 per class or event
<u>TREE AND PARKS FEES</u>		
Memorial tree plantings 15 gallon/24" box size	Resolution No. 33-2008	\$200.00/\$400.00
Memorial Bench	Resolution No. 27-2011	\$3,000.00
Additional street tree plantings 15 gallon/24" box size	Resolution No. 32-2009	\$98.00/\$258.00
<u>Protected Tree Removal</u> Application Fee	Resolution No. 33-2008	\$75.00
Failure to Meet Replanting Requirements of Permit		\$1,200.00
Arborist's plan review for landscaping requirements on planning applications (See also planning fee schedule)	Resolution No. 33-2008	\$238.00



Fiscal Year 2019-20 Master Fee Schedule

PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
Arborist check of construction plans and inspection of landscape requirements on building permit submittals	Resolution No. 33-2008	\$238.00
Appeal to City Council from Beautification Commission decision (does not include noticing costs)	Resolution No. 33-2008	\$455.00
Noticing, City Council Appeal	Resolution No. 33-2008	\$96.00
Street Banner Hanger	Resolution No. 24-2010	\$125.00
<u>Private Tree Emergency Work</u> Business Hours (M-F; 7-3:30) After Hours (Weekends & Holidays)		\$78.00 per hour \$99.00 per hour



Fiscal Year 2019-20 Master Fee Schedule

PLANNING

SERVICE	REFERENCE	FEE
<u>PRE-APPLICATIONS</u>		
Preliminary Plan Check, New Construction*	Resolution No. 27-2011	\$880.00
Preliminary Plan Check, Remodel*	Resolution No. 27-2011	\$440.00
Zoning Verification/Property Profile Letter		\$103.00
<u>APPLICATIONS</u>		
Ambiguity/Determination Hearing before Planning Commission (applies to Planning, Fire, and Building requests)	Resolution No. 33-2008	\$1,470.00
Amendment/Extension of Permits	Resolution No. 27-2011	\$792.00
Antenna Exception Fee	Section 18.18.040	\$3,105.00
Appeal to Planning Commission of administratively approved permits/appeal to City Council of Planning Commission decisions Noticing to be charged separately	Resolution No. 33-2008	\$942.00

*Fifty percent (50%) of fee will be credited toward required application fees if and when project is submitted as a complete application.



Fiscal Year 2019-20 Master Fee Schedule

PLANNING

SERVICE	REFERENCE	FEE
Legal Review-Substantive work by City Attorney for development projects requiring discretionary review before the Planning Commission under Title 25	Resolution No. 48-2015	\$193.00/hour
Conditional Use Permit	Resolution No. 27-2011	\$1,949.00
Condominium Permit, 10 Units or Fewer	Resolution No. 33-2008	\$3,469.00
Condominium Permit, 11 Units to 25 Units	Resolution No. 33-2008	\$4,075.00
Condominium Permit, 26 Units to 50 Units		\$4,783.00
Condominium Permit, 51 Units to 100 Units		\$5,616.00
Condominium Permit, 101 Units and Greater		\$6,594.00
Design Review, Addition	Resolution No. 27-2011	\$1,249.00
Design Review, Amendment	Resolution No. 27-2011	\$1,078.00
Design Review Deposit**	Resolution No. 27-2006	\$1,408.00
Design Review – Handling Fee	Resolution No. 33-2008	\$548.00

** Minimum deposit. Formula for ultimate calculation is design review consultant fee times hours spent. Project not set for hearing until actual time paid.



Fiscal Year 2019-20 Master Fee Schedule

PLANNING

SERVICE	REFERENCE	FEE
Minor "FYI" Amendment to Approved Project – Applicant Initiated		\$416.00
As-Built "FYI" Variation from Approved Project		\$1,534.00
Design Review, New Construction – Single Family Residential	Resolution No. 27-2011	\$1,248.00
Design Review, New Construction – Multifamily Family Residential 25 Units or Fewer		\$1,872.00
Design Review, New Construction – Multifamily Family Residential 26 Units or Greater		\$2,496.00
Design Review, New Construction – Commercial, 5,000 Gross Square Feet or Less		\$1,248.00
Design Review, New Construction – Commercial, 5,001-10,000 Gross Square Feet		\$1,872.00
Design Review, New Construction – Commercial, 10,001 Gross Square Feet or Greater		\$2,496.00
Fence Exception	Resolution No. 27-2011	\$1,097.00
Minor Modification	Resolution No. 27-2011	\$1,397.00



Fiscal Year 2019-20 Master Fee Schedule

PLANNING

SERVICE	REFERENCE	FEE
Hillside Area Construction Permit	Resolution No. 27-2011	\$2,298.00
Accessory Dwelling Unit	Resolution No. 27-2011	\$710.00
Reasonable Accommodation	Resolution No. 27-2011	\$448.00
General Plan Amendment/Re-zoning	Resolution No. 27-2011	\$7,473.00
Accessory Dwelling Unit Amnesty Permit, Building Official Inspection Deposit	Resolution No. 27-2011	\$517.00
Special Use Permit	Resolution No. 27-2011	\$4,264.00
Variance	Resolution No 27-2011	\$4,458.00
Wireless Communications Administrative Use Permit	Municipal Code Chapter 25.77	\$1,981.00
<u>Plan Recheck Fee</u> More than two revisions to plans	Resolution No. 32- 2009	\$723.00
Major redesign of project plans	Resolution No. 32- 2009	\$870.00
<u>ENVIRONMENTAL</u>		
Environmental, Categorical Exemption	Resolution No. 27-2011	\$121.00
Environmental, Negative Declaration (R-1 and R-2)	Resolution No. 27-2011	\$6,281.00



Fiscal Year 2019-20 Master Fee Schedule

PLANNING

SERVICE	REFERENCE	FEE
Environmental, Initial Study/Mitigated Negative Declaration and/or with a Responsible Agency	Resolution No. 27-2011	Pass-through of actual contractor cost, plus 10% of contract handling fee, deposit to be determined by Director of Community Development
Environmental Impact Report	Resolution No. 31-2003	Pass-through of actual contractor cost, plus 20% of contract handling fee, deposit to be determined by Director of Community Development
Environmental Posting Fee, Mitigated Negative Declaration and EIR	Resolution No. 27-2011	\$859.00
Fish & Game Fee for Negative Declaration, whether mitigated or not (pass-through fee)	Fish & Game Code § 711.4	\$2,361.00
Fish & Game Fee for Environmental Impact Report (pass-through fee)	Fish & Game Code § 711.4	\$3,279.00
County Clerk Processing Fee for Fish & Game (pass-through fee)	Fish & Game Code § 711.4	\$52.00
<u>PARKS</u>		
Arborist Review (when required)	Resolution No. 33-2008	\$246.00



Fiscal Year 2019-20 Master Fee Schedule

PLANNING

SERVICE	REFERENCE	FEE
<u>NOTICING</u>		
Noticing, R-1 and R-2	Resolution No. 27-2011	\$662.00
Noticing, All Other Districts	Resolution No. 27-2011	\$662.00
Noticing, R-1 Design Review, Residential	Resolution No. 27-2011	\$921.00
Noticing, R-1 Design Study, Residential	Resolution No. 27-2011	\$921.00
Noticing, Design Review, all other districts	Resolution No. 27-2011	\$921.00
Noticing, Minor Modifications, Hillside Area Construction Permits	Resolution No. 27-2011	\$770.00
Noticing, General Plan Amendment – Re-zoning	Resolution No. 33-2008	\$1,378.00
Noticing, Environmental Impact Report	Resolution No. 33-2008	\$1,378.00
Noticing, City Council Appeal	Resolution No. 33-2008	\$103.00
Noticing, Accessory Dwelling Unit Amnesty Permit	Resolution No. 61-2004	\$66.00
Noticing – Wireless Communications	Municipal Code Chapter 25.77.120	\$607.00
Noticing – Replacement of Posted Sign		\$345.00



Fiscal Year 2019-20 Master Fee Schedule

PLANNING

SERVICE	REFERENCE	FEE
Noticing – Design Review Yard Sign		\$565.00
<u>SIGNS</u>		
50 square feet or less	Resolution No 27-2011	\$259.00
Over 50 SF and less than 200 square feet	Resolution No. 27-2011	\$368.00
Over 200 square feet	Resolution No. 27-2011	\$424.00
Sign Variance	Resolution No. 27-2011	\$3,135.00
Removal of Illegal Sign	Resolution No. 33-2008	\$125.00
<u>PUBLICATIONS</u>		
Zoning Map	Resolution No. 32-2009	\$5.00



Fiscal Year 2019-20 Master Fee Schedule

DEVELOPMENT IMPACT FEES (PLANNING)

The **Bayfront Development Fee** is charged to all new construction/development within the Bayfront Specific Plan Area on the east side of US 101. One-half of the fee is payable before issuance of a building permit and the balance is payable when certificate of occupancy is requested. Ordinance No. 1739 (2004), as amended, provides for annual adjustment based on the construction cost index published in the Engineering News Record (ENR) as of July 1 of each year. Adjustments to these fees will be included in the City of Burlingame Master Fee Schedule based on any change in the construction cost index as of July 1, 2019.

SERVICE	REFERENCE	FEE
Bayfront Development Fee		
Office	Ord. No. 1739 (2004)	\$2,781.00/TSF
Restaurant		\$11,197.00/TSF
Hotel		\$991.00/room
Hotel, Extended Stay		\$886.00/room
Office, Warehouse, Manufacturing		\$4,216.00/TSF
Retail – Commercial		\$10,236.00/TSF
Car Rental		\$64,962.00/acre
Commercial Recreation		\$20,161.00/acre
All Other		\$2,240.00 per p.m. peak hour trip as detailed by traffic study



Fiscal Year 2019-20 Master Fee Schedule

DEVELOPMENT IMPACT FEES (PLANNING)

North Burlingame & Rollins Road Development Fees are charged to all new construction and development within the North Burlingame/Rollins Road Specific Plan Area. One-half of the fee is payable before issuance of a building permit and the balance is payable when certificate of occupancy is requested. Ordinance No. 1751 (2005) provides for annual adjustment beginning in 2006, based on the construction cost index published in the Engineering News Record (ENR) as of July 1 of each year. Adjustments to these fees will be included in the City of Burlingame Master Fee Schedule based on any change in the construction cost index as of July 1, 2019.

SERVICE	REFERENCE	FEE
<u>North Burlingame & Rollins Road Development Fee</u>		
Rollins Road Area of Benefit	Ord. No. 1751 (2005)	\$0.63 per square foot of building
<u>El Camino North Area of Benefit</u>		
Multiple family dwelling or duplex	Ord. No. 1751 (2005)	\$0.63 per square foot of building
Any use other than multiple family dwelling or duplex	Ord. No. 1751 (2005)	\$0.80 per square foot of building



Fiscal Year 2019-20 Master Fee Schedule

DEVELOPMENT IMPACT FEES (PLANNING)

The **Public Facilities Impact Fee** is a general category of fees based on the uses, number of dwelling units and/or amount of square footage to be located on the property after completion of a development project. The fees are committed to public improvement, public services, and community amenities affected by new development (Burlingame Municipal Code Chapter 25.80).

The purpose of the fee is established upon approval of a permit for construction or reconstruction, and is intended for improvements in one or more of the following categories:

- General Facilities & Equipment
- Libraries
- Police
- Parks & Recreation
- Streets & Traffic
- Fire
- Storm Drainage

	Single Family	Multifamily	Commercial	Office	Industrial
	Fee per Dwelling Unit	Fee per Dwelling Unit	Fee per 1,000 sq.ft. of Building	Fee per 1,000 sq.ft. of Building	Fee per 1,000 sq.ft. of Building
General	\$ 2,756	\$ 1,636	\$ 640	\$ 930	\$ 305
Library	\$ 2,383	\$ 1,415	\$ 478	\$ 695	\$ 228
Police	\$ 437	\$ 259	\$ 102	\$ 147	\$ 48
Parks	\$ 590	\$ 350	\$ 118	\$ 172	\$ 56
Traffic/Streets	\$ 1,573	\$ 1,105	\$ 1,810	\$ 7,285	\$ 1,146
Fire	\$ 642	\$ 381	\$ 248	\$ 360	\$ 118
Storm Drainage	\$ 781	\$ 391	\$ 442	\$ 717	\$ 628
Total Impact Fee:	\$ 9,162	\$ 5,537	\$3,838	\$10,306	\$2,529

The establishing ordinance provides no annual escalator for the Public Facilities Impact Fee.



Fiscal Year 2019-20 Master Fee Schedule

DEVELOPMENT IMPACT FEES (PLANNING)

Burlingame Avenue Parking In Lieu Fees are applicable only to commercial properties within Downtown Burlingame and are collected in those instances where a land-use requires additional parking, but the site cannot physically accommodate additional spaces. The fee is based upon a per-space, or portion thereof that is not being provided on the property. The funds are to remain in the City's Parking fund to help defray the cost of building a City-owned and operated parking structure. The fees are updated annually based on the February Consumer Price Index – Urban Wage Earners and Clerical Workers (CPI-W) for the San Francisco Area.

SERVICE	REFERENCE	FEE
<u>Burlingame Avenue Parking in Lieu Fees</u>	Resolution 48-2000	\$56,258.68



Fiscal Year 2019-20 Master Fee Schedule

AFFORDABLE HOUSING IMPACT FEES (PLANNING)

Commercial Affordable Housing Linkage Fees were adopted by the City Council in 2017-2018 to provide a dedicated source of funding for programs supporting workforce housing in Burlingame.

- Retail - \$7.00 per square foot (\$5.00 w/ prevailing wages)
- Hotel - \$12.00 per square foot (\$10.00 w/ prevailing wages)
- Office projects of 50,000 square feet or less - \$18.00 per square foot (\$15.00 w/ prevailing wages)
- Office projects greater than 50,000 square feet - \$25.00 per square foot (\$20.00 w/ prevailing wages)

Residential Impact Fees are scheduled to be adopted by the City Council on April 1, to be effective June 1, 2019. The fees are to be used to increase, improve, and/or protect the supply of housing affordable to moderate-, low-, very low-, and extremely low-income households. An “in-lieu” option is available where the developer chooses to provide an affordable unit or units on site.

	Impact Fee – Per Square Foot	
	Base	With Prevailing / Area Wage
Rental Multifamily – 11 units and above		
Up to 50 du/ac	\$17.00 / sq ft	\$14.00 / sq ft
51-70 du/ac	\$20.00 / sq ft	\$17.00 / sq ft
71 du/ac and above	\$30.00 / sq ft	\$25.00 / sq ft
For Sale Multifamily (Condominiums) – 7 units and above		
	\$35.00 / sq ft	\$30.00 / sq ft
Notes:		
1. Rental Multifamily with total of 10 units or fewer are exempt.		
2. For Sale Multifamily (Condominiums) with total of 6 units or fewer are exempt.		
3. Rental projects that convert to condominiums within 10 years of completion of construction would be subject to the fee differential as a condition of conversion. The fee differential shall be based on the fee structure in place at the time of conversion to condominiums, minus the fees originally submitted at the time of construction.		



Fiscal Year 2019-20 Master Fee Schedule

POLICE

SERVICE	REFERENCE	FEE
Vehicle Release	Resolution No.32-2009	\$155.00
Police Reports Report Copies	Resolution No.32-2009 Gov't Code § 6253(b)	\$0.25 per page
Fingerprint Rolling Fee	Live scan Fee Set by State of California Department of Justice	\$35.00 plus appropriate State Dept. of Justice and/or Federal processing fee
CD's/DVD's Containing Digital Files	Resolution No.32-2009	\$96.50 per CD/DVD
Clearance Letter	Resolution No. 32-2009	\$28.00
Repossessed Vehicle	Gov't Code § 41612	\$15.00
<u>Preferential Parking Permits</u> (Residential Permit Parking Program)		
Issuance (up to 2 permits for same address)	Resolution No. 22-2008 (Section 13.36.070)	\$57.00
Annual renewal (up to 2 permits for same address)	Resolution No. 22-2008 (Section 13.36.070)	\$57.00
Charge for replacement of lost permit	Resolution No. 22-2008 (Section 13.36.070)	\$57.00



Fiscal Year 2019-20 Master Fee Schedule

POLICE

SERVICE	REFERENCE	FEE
Burlingame Avenue Downtown Area Parking Permits	Section 13.32.020	\$60.00/month
Driving Under Influence (DUI) Fees	Resolution No. 32-2009	\$231.00 per hour
	Resolution No. 33-2007	\$136.00 per blood test
	Resolution No. 33-2007	\$50.00 per breath or urine test
	Resolution No. 33-2007	\$136.00 per refused blood test
Security Service (Outside Detail) (minimum charge of four hours)	Resolution No. 33-2008	\$145.00 per hour
Alarm Permit Application Fee	Resolution No. 116-2003 (Section 10.10.110)	\$18.00
Alarm Permits (Annual Renewal)	Resolution No. 116-2003 (Section 10.10.110)	\$32.00 per year
<u>False Alarm Charge</u>		
1 to 2 false alarms		No Charge
3 to 5 false alarms	Resolution No. 116-2003 (Section 10.10.090)	\$50.00 each
6 or more false alarms	Resolution No. 116-2003	\$100.00 each
Any false alarm for which no alarm permit has been issued	(Section 10.10.090) Resolution No. 28-2006	\$50.00 (includes cost of alarm permit plus \$18.00 initial application fee)



Fiscal Year 2019-20 Master Fee Schedule

POLICE

SERVICE	REFERENCE	FEE
Live Entertainment Permit	Resolution No. 32-2009 (Sections 6.16.030)	\$600.00
Single Event Entertainment Permit	(Section 6.16.090)	\$103.00
Peddlers and Solicitors	Resolution No. 41-2008 (Section 6.24.030)	\$639.00 for investigation plus fingerprinting fees
Curb Painting	Resolution No. 33-2007	\$59.00 for investigation
<u>Tanning Salon</u> Application	Resolution No. 41-2008 (Section 6.42.060)	\$977.00 plus fingerprinting fees
Sale or Transfer	Resolution No. 41-2008 (Section 6.42.120)	\$894.00 plus fingerprinting fees
Renewal	Resolution No. 41-2008 (Section 6.42.160)	\$671.00 plus fingerprinting fees
<u>Massage Operator</u> Application	Resolution No. 32-2009 (Section 6.40.060)	\$1,264.00 plus fingerprinting fees
Sale or Transfer	Resolution No. 32-2009 (Section 6.40.120)	\$1,264.00 plus fingerprinting fees
Renewal	Resolution No. 32-2009 (Section 6.40.160)	\$792.00 plus fingerprinting fees



Fiscal Year 2019-20 Master Fee Schedule

POLICE

SERVICE	REFERENCE	FEE
<u>Model/Escort Service</u> Application	Resolution No. 41-2008 (Section 6.41.040)	\$1,072.00 plus fingerprinting fees
Sale or Transfer	Resolution No. 41-2008 (Section 6.41.100)	\$978.00 plus fingerprinting fees
Renewal	Resolution No. 41-2008 (Section 6.41.130)	\$671.00 plus fingerprinting fees
<u>Private Patrol Company</u> Application	Resolution No. 41-2008 (Section 6.44.050)	\$359.00 plus fingerprinting fees
Renewal	Resolution No. 41-2008 (Section 6.44.080)	\$180.00 plus fingerprinting fees
<u>Taxi Operator</u> Application	Section 6.36.050	Business license fee plus fingerprinting fees
Renewal	Section 6.36.190	Business license fee plus fingerprinting fees
<u>Taxi Driver</u> Application	Section 6.36.050	\$72.00 plus fingerprinting fees
Renewal	Section 6.36.190	\$66.00 plus fingerprinting fees
Taxicab Annual Inspection	Section 6.36.120	\$83.00 per vehicle
Valet Parking	Resolution No. 41-2008 (Section 6.30.040)	\$693.00 plus fingerprinting fees



Fiscal Year 2019-20 Master Fee Schedule

POLICE

SERVICE	REFERENCE	FEE
Concealed Weapon	Resolution No. 32-2009	\$1,170.00 for investigation
Fortune Teller	Resolution No. 41-2008 (Set by Section 6.38.060)	\$693.00 plus fingerprinting fees
Unruly Gathering	Section 10.70.070	Cost of Hours of Officer Response
Special Events & Street Closing:	Resolution No. 32-2009	
Application and Permit		\$103.00
Sidewalk Closure		\$103.00 per parcel/per day
Road Closure		\$207.00 per parcel/per day
Verification of non-resident "proof-of-correction" citations	Resolution No. 90-2009	No Charge



Fiscal Year 2019-20 Master Fee Schedule

SEWER

SERVICE	REFERENCE	FEE
<u>SEWER CONNECTION FEES</u>		
Single-family and Duplex	Section 15.08.020	\$266.00/unit Fee updated based on Engineering News Record Construction Cost Index as of 1/1/19
Multi-family	Section 15.08.020	\$204.00/unit Fee updated based on Engineering News Record Construction Cost Index as of 1/1/19
Commercial/Retail	Section 15.08.020	\$425.00/thousand square feet (TSF) Fee updated based on Engineering News Record Construction Cost Index as of 1/1/19
Office	Section 15.08.020	\$92.00/TSF Fee updated based on Engineering News Record Construction Cost Index as of 1/1/19
Warehouse	Section 15.08.020	\$119.00/TSF Fee updated based on Engineering News Record Construction Cost Index as of 1/1/19
Restaurant	Section 15.08.020	\$1,050.00/TSF Fee updated based on Engineering News Record Construction Cost Index as of 1/1/19



Fiscal Year 2019-20 Master Fee Schedule

SEWER

SERVICE	REFERENCE	FEE
Hotel with Restaurant	Section 15.08.020	\$670.00/room Fee updated based on Engineering News Record Construction Cost Index as of 1/1/19
Hotel without Restaurant	Section 15.08.020	\$414.00/room Fee updated based on Engineering News Record Construction Cost Index as of 1/1/19
<p><u>INDUSTRIAL WASTE DISCHARGE FEES</u></p> <p>The fee covers two (2) samples; additional samples charged according to the Analytical Processing Fee Schedule below.</p>		
Light Discharger, Annual	Ord. No. 1786 (2006)	\$606.00
Moderate Discharger, Annual	Ord. No. 1786 (2006)	\$1,660.00
Heavy Discharger, Annual	Ord. No. 1786 (2006)	\$2,318.00
Non-Conventional Discharger, Annual	Ord. No. 1786 (2006)	\$1,239.00
Groundwater Discharger	Ord. No. 1786 (2006)	Non-conventional Fee plus \$6.98 per 1000 gallons discharged
Application Processing Fee	Ord. No. 1786 (2006)	\$160.00



Fiscal Year 2019-20 Master Fee Schedule

SEWER

SERVICE	REFERENCE	FEE
<u>ANALYTICAL FEES</u>		
In-house Testing	Ord. No. 1786 (2006)	Cost
Contract Lab Testing	Ord. No. 1786 (2006)	Cost plus 15%
<u>BIMONTHLY SEWER SERVICE CHARGES</u>		
Single-family or duplex	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$12.25 per thousand gallons. Minimum charge \$24.50
Multi-family residential	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$11.45 per thousand gallons
Restaurant, other commercial food-related uses	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$32.59 per thousand gallons
Heavy strength commercial	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$21.97 per thousand gallons



Fiscal Year 2019-20 Master Fee Schedule

SEWER

SERVICE	REFERENCE	FEE
Light strength commercial	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$13.53 per thousand gallons
Institutional	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$4.80 per thousand gallons
<u>NEW CUSTOMERS IN SINGLE-FAMILY OR DUPLEX CLASSIFICATION</u>		
<u>Number of Residents</u>	Section 15.08.072 (Effective 1/1/2012)	
1		\$47.63
2		\$59.26
3		\$72.52
4		\$85.78
5		\$97.94
6		\$101.44
7		\$110.30
8		\$128.46
9 or more	\$150.60	



Fiscal Year 2019-20 Master Fee Schedule

WATER

Water fees are set via a three year rate-setting cycle with an effective date of January 1. The following rates are effective January 1, 2019.

SERVICE	REFERENCE	FEE
<u>BI-MONTHLY CHARGE FOR METERS</u>		
5/8" and 3/4" meter	Ord. No. 1880 (2017)	\$84.03
1" meter	Ord. No. 1880 (2017)	\$140.05
1 - 1/2" meter	Ord. No. 1880 (2017)	\$280.10
2" meter	Ord. No. 1880 (2017)	\$448.16
3" meter	Ord. No. 1880 (2017)	\$840.30
4" meter	Ord. No. 1880 (2017)	\$1,400.50
6" meter	Ord. No. 1880 (2017)	\$2,801.00
8" meter	Ord. No. 1880 (2017)	\$4,481.60



Fiscal Year 2019-20 Master Fee Schedule

WATER

SERVICE	REFERENCE	FEE
<u>WATER CONSUMPTION</u>		
Single Family Residential Tiers	Ord. No. 1880 (2017)	Rates per thousand gallons Tier 1 (0-4,000 gal): \$9.79 Tier 2 (4,001-8,000 gal): \$10.98 Tier 3 (8,001-16,000 gal): \$12.18 Tier 4 (16,001-24,000 gal): \$13.38 Tier 5 (24,001 gal & above): \$14.58
Commercial/Multi-Family/Duplex/Other	Ord. No. 1880 (2017)	Effective Jan 1, 2019: \$11.46 per thousand gallons
<u>Water Service Turn-On</u> 8 a.m. to 3:15 p.m., Monday thru Friday	Ord. No. 1880 (2012)	No Charge
3:16 p.m. to 3:30 p.m., Monday thru Friday		\$20.00
3:31 p.m. to 7:59 a.m., Monday thru Friday		\$60.00
Saturday/Sunday/Holiday		\$60.00



Fiscal Year 2019-20 Master Fee Schedule

WATER

SERVICE	REFERENCE	FEE
<u>Penalty Fee (Past Due)</u> Not paid within 30 days of billing	Ord. No. 1880 (2012)	1.5% penalty
<u>Service Renewal</u> 8 a.m. to 3:15 p.m., Monday thru Friday 3:16 p.m. to 3:30 p.m., Monday thru Friday 3:31 p.m. to 4:50 p.m., Monday thru Friday	Ord. No. 1880 (2012)	\$35.00 \$45.00 \$60.00
Maintenance of Water in Fire Protection System	Ord. No. 1880 (2012)	\$1.00 per month per inch of pipe diameter, with \$2.00 minimum charge
<u>Flow Test</u> 5/8" through 1" 1 - 1/2" and 2" Over 2"	Ord. No. 1880 (2012)	\$50.00 \$80.00 \$100.00 minimum (if over \$100.00, cost of testing plus 15%)



Fiscal Year 2019-20 Master Fee Schedule

WATER

SERVICE	REFERENCE	FEE
Temporary Water Service Meter charges (does not include water consumption)	Ord. No. 1880 (2012)	\$750.00 deposit \$43.00 per month for 1-inch meter \$85.00 per month for three-inch meters
Water Service Turn-on Deposit if Delinquent on City Water Account in Previous 12 months	Ord. No. 1880 (2012)	\$50.00 or 2 months estimated consumption, whichever is greater
Work on City Water System	Ord. No. 1880 (2012)	\$60.00 permit \$1,500.00 bond or deposit
Fire Flow Test	Section 15.04.030	\$242.00 per hydrant



Fiscal Year 2019-20 Master Fee Schedule

WATER

SERVICE	REFERENCE	FEE
<u>Water Line Installation</u>		
5/8" bypass meter	Ord. No. 1805 (2007)	\$350.00
3/4" service with meter	Ord. No. 1805 (2007)	\$4,100.00
1" service with meter	Ord. No. 1805 (2007)	\$4,135.00
1 - ½ " service with meter	Ord. No. 1805 (2007)	\$5,280.00
2" service with meter	Ord. No. 1805 (2007)	\$5,420.00
If larger than 2" or a length of more than 60 feet	Ord. No. 1805 (2006)	Cost plus 15%
<u>Meter Upgrade</u>		
To 3/4" meter or 1" meter (meter only)	Ord. No. 1805 (2007)	\$254.00



Fiscal Year 2019-20 Master Fee Schedule

COUNTY FEES - ANIMAL CONTROL

The City's agreement with San Mateo County requires that animal control fees reflect the fees adopted by the County Board of Supervisors (S.M.C Ordinance No. 04628, approved July 24, 2012). These fees are subject to changes based on any future action by the County of San Mateo, and are available on-line at

https://library.municode.com/ca/san_mateo_county/codes/code_of_ordinances?nodeId=TIT6AN#